

# TOLLESHUNT D'ARCY PARISH COUNCIL

[www.essexinfo.net/tolleshuntarcyparishcouncil](http://www.essexinfo.net/tolleshuntarcyparishcouncil)

**Chairman:** John Smith - 07505 008891

**Clerk:** Michelle Curtis, 4 Valkyrie Close, Tollesbury, Maldon,  
Essex CM9 8SL

Tel: 07835 866239

email: [tdarcyclerk@gmail.com](mailto:tdarcyclerk@gmail.com)



Notice is hereby given that a meeting of **TOLLESHUNT D'ARCY PARISH COUNCIL** will be held on Tuesday 27<sup>th</sup> March 2018, in The Village Hall, Tolleshunt D'Arcy commencing at 7.30pm, to which members of the Council are summoned for the transaction of the under-mentioned business.

Handwritten signature of Michelle Curtis in black ink.

Michelle Curtis – Clerk to the Council

21<sup>st</sup> March 2018

Councillors: J Smith (Chairman), L Barwick, D Cook, M Henderson, G Munson, R Scott,  
L Young

.....

<p>THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted however the privacy of o f (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.</p>
--

## AGENDA

1. **Chairman's welcome**
2. **Apologies for Absence**  
Members are reminded that the LGA1972, s.85 states that apologies for absence must be received prior to a meeting.
3. **Declaration of Interest**  
To declare any Disclosable Pecuniary, Pecuniary or Non-Pecuniary interests relating to items on the agenda.
4. **District Councillors**  
To receive information from the District Councillors.
5. **Public Forum**  
The Chairman will invite questions and observations from members of the public present. A maximum time of **15** minutes will be allowed.
6. **Minutes**  
To confirm Minutes of the Meeting held on 9<sup>th</sup> March 2018.
7. **Finance**
  - a) To receive Monthly Financial Report.
  - b) To approve payments.
8. **Internal Audit**  
To receive letter of engagement from Maurice Howard.

9. **Asset Register**  
To carry out a review of the Asset Register.
10. **Risk Management Document**  
To carry out a review of the Risk Management Document.
11. **Wi-Fi**  
To consider the installation of a Wi-Fi connection to the village hall.
12. **Training**  
To consider any training request from the Clerk or Councillors.
13. **Recording of Meetings**  
To consider options of recording equipment to record meetings.
14. **Library**  
To receive an update on the proposed changes to the Mobile Library Service.
15. **Festival Gardens**  
To receive an update on the area of land in Festival Gardens.
16. **Police**  
To receive Police reports from Maldon District Council.
17. **Planning**  
***Applications are circulated to all Councillors with the agenda, for study ahead of the meeting. Planning documents are also available for everyone to view on Maldon District Council's website and at MDC's offices.***

To consider planning applications from Maldon District Council including the following:

Applications:

- TCA/MAL/18/00293  
T1 Apple – Fell. T2 Walnut – Reduce branches by 1m. T3 Apple - Fell  
Tanglewood Cottage, 2 Kelvedon Road, Tolleshunt D’Arcy

Appeals:

None received.

To note decisions made by Maldon District Council.

To note appeal decisions made by the Planning Inspectorate.

18. **Correspondence**  
**Mr Hasting – Planters**  
To receive letter regarding the planters around the Maypole.
19. **Administration**  
To receive information from the Clerk – update on current and ongoing matters.

**20. Representative Reports**

a) Burial Ground

i) To consider quotation for maintenance to the gate to the Burial Ground.

b) Recreation Ground – Cllrs Munson and Scott

i) To receive Monthly Inspection report

c) Highway matters – Cllr Cook

d) Website / Facebook Updates

**21. Community Concerns**

To receive information only or note future agenda items.

**22. Date of the next Meeting**

Next meeting to be held on Tuesday 24<sup>th</sup> April 2018 – 7.30pm.