

# Tolleshunt D'Arcy Parish Council

Minutes of the Tolleshunt D'Arcy Parish Council held on Tuesday 27<sup>th</sup>. September 2016  
at 7.30pm in the Village Hall

Present: Cllr R. Dent (Chairman)

Councillors: L. Barwick, D. Cook, G. Munson, J. Smith & Kevin Money (Parish Clerk)

Also present: District Councillors E. Bamford & M. Thompson

There were 4 members of the public present

---

## 1. The Chairman welcomed everyone to the meeting

2. **Apologies for absence** were received from Cllr J. Birkin

## 3. Declaration of Interest

To declare any Disclosable Pecuniary, Pecuniary or non-pecuniary interests relating to items on the agenda

Cllr R. Dent declared an interest in planning application 13 Church Street

## 4. To appoint a temporary Vice-Chairman in the absence of Cllr J. Birkin

Cllr R. Dent proposed Cllr J. Smith this was seconded by Cllr G. Munson.

**This was agreed unanimously**

## 5. Public Participation Session

The Chairman invited questions and observations from members of the public present. A maximum time of 15 minutes was allowed

- A resident asked if a toddlers group could use the pavilion on Sunday to hold a coffee morning. Councillors had no objection to this request. The resident also congratulated the Parish Council on the appearance of the recreation ground.

- Another resident asked if the recreation ground could have locks or catches on the gates. The Councillors agreed to this and asked Cllr G. Munson agreed to obtain and install such locks/padlocks.

- A resident informed Councillors that the children's play area is outstanding but not good value for money. The working party should be congratulated on clearing the recreation ground.

## 6. To approve the Minutes of the last meeting of Tolleshunt D'Arcy Parish Council

To receive and agree the minutes of the last meeting held on Tuesday 26<sup>th</sup>. July 2016

Cllr J. Smith proposed and Cllr R. Scott seconded that the minutes are a true and accurate record of the meeting. This was agreed unanimously

## 7. Matters arising from previous minutes

Item 6b: Cllr G. Munson informed the meeting that the bins have been installed. Cllr G. Munson was asked to seek another bin for the recreation ground.

Item 8b: Cllr J. Smith informed the meeting that the canopy over the memorial bench requires planning permission. The Clerk had supplied the appropriate planning application form and this would be completed and returned to MDC

Item 8c: The siting of the BBQ was discussed and a brick stand for the BBQ was agreed to be purchased.

## **8. CIF funding / Playground equipment update**

An application for the last funding has been signed by the Clerk and Claire will be delivering it to ECC on Thursday 29.09.16

## **9. Planning Applications:**

**TCA/MAL/16/00981** – Darcy Hall Church Street Tolleshunt D’Arcy

**T1 Yew** – Remove 3m of overhang over roof of Darcy Hall. **T2 Stone Pine** – Fell. **T3 Pinus Panea** – Remove limb 10’ above ground level facing Church

**PC Decision:**

*Objections to this application*

*T1 No objections*

*T2 Objecting to the felling*

*T3 No objections*

**TCA/MAL/16/00942** – 13 Church Street Tolleshunt D’Arcy

**T1 Oak** – Fell

**PC Decision:**

*High amenity value: adjacent to pathway: Tree needs TLC:*

*Object to application*

**TCA/MAL/16/00980** – Elder House 7 North Street Tolleshunt D’Arcy

**T1 Walnut** – Lift Crown to a height of approximately 3m from ground level. Remove first lateral branch completely. Thin crown by 10% - 15%.

**T2 Maple** – Re-pollard.

**T8 Poplar** – Re-pollard

**PC Decision:**

*Support the application – normal maintenance*

**FUL/MAL/16/01056** – The Elms Tollesbury Road Tolleshunt D’Arcy

Proposed residential developments of 4 units, with integral & external garages and provision of three new vehicular access points

**PC Decision:**

*Support the application*

## **10. Decisions made by MDC:**

**HOUSE/MAL/16/00525** – 46 Strawberry Lane Tiptree CO5 0RX

Side and rear combined extension – *Refuse explanation on the MDC website*

**COUPA/MAL/16/00791** – Barn Limesbrook Farm Kelvedon Road

Prior approval of proposed change of use of agricultural building to a dwelling house (class C3), and for associated operational development – *Approved explanation on the PC website*

## **11. Appeal Decision/s:**

**15/01329/HOUSE** – Venn Farm Tudwick Road Tolleshunt D’Arcy

The planning inspector appointed by the Secretary of State allowed the Appeal on 2<sup>nd</sup>. August 2016

## **12. Council policies** – Councillors to agree the following Council policies, previously circulated to Councillors before meeting

Freedom of Information policy: Compliment & Complaint policy: Grant application policy: Media reports:

Cllr J. Smith asked if Councillors would agree to change that the “Clerk /Chairman or Vice-Chairman should be authorised to speak to the media”.

This motion was proposed by Cllr J. Smith and seconded Cllr L. Barwick **F5 Ag1**

**For: Cllrs R. Dent, J. Smith, L. Barwick, R. Scott, D. Cook – Against Cllr G. Munson**

### 13. Play area fencing

In the absence of Cllr J. Birkin, the Chairman showed Councillors the new fencing design with the security. Councillors agreed that the Chairman should price up the new fence and to keep Councillors up-to-date.

### 14. Neighbourhood Plan

Cllr J. Smith informed Councillors that other neighbouring Parish Councils had suggested forming a cluster of Councils but this suggestion has now been withdrawn. The important part of the Neighbourhood Plan is the planning aspects dealing with rural allocations. Cllr J. Smith asked Councillors if the Parish needs a Neighbourhood Plan as there is numerous amount of work required to get it through MDC? The Councillors agreed to keep a watching brief on other Councils who are doing NP's. at this present time. Langford and Ulting are close to completion.

### 15. Award Scheme

Cllr L. Barwick informed the meeting that it is going well. The 2016/17 Budget Action plan, Risk Assessment policy and Register of Assets needs to be added to the website.

### 16. Finance:

Credit Received: £15.00p EALC repayment of bursary fund: £10,000 ECC CIF Funding: £2684.90 VAT Refund					
Chq No	Inv. No	Payee	Cost	VAT	Total
101538	August '16	Kevin Money salary Aug '16	£ 279.80	£0	£ 279.80
101539	August '16	HMRC payment August '16	£ 70.00	£0	£ 70.00
101540	7079	EALC Cemetery Course Cllr J. Birkin & Kevin Money	£ 100.00	£0	£ 100.00
	6301	Transparency Fund day – A. Christie Outstanding	£ 20.00	£0	£ 20.00
	7138	EALC Cemetery Management course – Kevin Money Clerk	£ 50.00	£0	£ 50.00
	7154	EALC Social Media course – Cllr L. Barwick	£ 50.00	£0	£ 50.00
101541	018271	Play Dale play equipment	£2000.00	£400.00	£2400.00
101542	4190	Bonz Garden Maintenance	£ 36.00	£0	£ 36.00
	4902	Bonz Garden Maintenance	£ 36.00	£0	£ 36.00
101543	3079	Alpha Pest Control – <b>Village Hall Account</b>	£ 60.00	£0	£ 60.00
101544	2016/17	Came & Co – Insurance	£ 894.99	£0	£ 894.99
101545	September	Kevin Money salary Sept	£ 279.80	£0	£ 279.80
101546	September	HMRC payment – Sept' 16	£ 70.00	£0	£ 70.00
101547	1196221	NBB Recycled Furniture – 2 new picnic tables	£ 747.00	£149.40	£ 896.40
101548	0053	D&L Landscapes Ltd – Recreation ground works	£ 950.00	£0	£ 950.00
101549	TOL29075375	Maldon DC Dog & Litter Bin	£ 279.03	£ 55.81	£ 334.84
		TOTAL:	£5922.62	£605.21	£6527.83

Cllr J. Smith proposed, with the exception of 101543, and Cllr D. Cook seconded that the above cheques be authorised for payment. **This was agreed unanimously**  
The clerk was asked to terminate the BONZ grass cutting contract.

**17. RFO update on Internal Auditor 2015/16** Cllr J. Smith proposed to pay half of internal auditor cost of £90. This was seconded by Cllr R. Dent. **This was agreed unanimously** The cheque for £100 being a donation to the school PTA has not been claimed. Cllr R. Scott would investigate this matter.

**18. Setting a date for a Budget meeting for 2017/18 year before the November meeting**  
The Clerk was asked to produce provisional Budget figures for 2017/18 for the October meeting

**19. Representative reports**

a. **Burial Ground.** The Clerk informed the meeting that the hedges and trees need some attention to make the area look more attractive.

**b. Recreation Ground**

Cllr R. Dent thanked all the volunteers who helped to clear the rubbish on the recreation ground. However, it was observed that the gates cannot be locked to protect small children in the recreation ground. Cllr R. Dent informed the meeting that the playground works have still not been undertaken. Cllr G. Munson was asked again to undertake the inspection report and also to undertake the maypole works. Cllr G. Munson informed Councillors that this work will start next week. Cllr G. Munson assured Councillors that the inspection report works will be carried out. Councillors agree to place 2 catches on the gates

Regarding the painting of the Maypole. Cllr G. Munson was asked to obtain quotations.

**c. Highway matters**

Mrs. Hastings asked Cllr D. Cook to write to ECC Highways regarding the wall. Essex Highways informed that there have been no accidents and the wall belongs to EEB.

**d. Website / Facebook update**

Cllr L. Barwick informed the meeting that the Facebook going well with new people joining each week. The 3 wishes went on Facebook that morning.

**20. Items for next agenda:**

**Date of next meeting Tuesday 25<sup>th</sup>. October 2016 at 7.30pm in the Village Hall**

There being no further business the Chairman closed the meeting at 9.15pm and thanked everyone for attending the meeting

Signed.....25<sup>th</sup>. October 2016

**R. Dent**