

Present: Cllrs Barwick, Brown, Dorman, Henderson, Munson, Scott

In the Chair: Cllr Smith

Clerk: Michelle Curtis

1. Welcome

The Chairman welcomed everyone to the Meeting.

2. Apologies for Absence

There were no apologies for absence, all Councillors were present.

3. Declarations of Interest

Cllr Munson disclosed an interest as follows:

- Should the Public Enquiry with regards to Footpaths be raised by Cllr Henderson at Agenda item 16.3.1, Cllr Munson stated that he owned the field next to the proposed footpath diversion.

4. District Councillors

There were no District Councillors present.

5. Public Forum

There were no members of the public present.

6. Minutes

Minutes 30th July 2019

Resolved: that the Minutes of the Parish Council Meeting held on 30th July 2019 be approved as a true record of the Meeting. The Chairman signed the Minutes. Unanimously agreed.

7. Finance

7.1 Monthly Financial Report

The Financial Reports were presented to the Council.

Councillors received the following monthly Financial Reports:

Bank Reconciliation – Closing balance of £37,365.50 as at 31st August 2019

Expenditure to date – Budget £30,159 – Actual £8,883

Income to date (including Precept (£20,530) £23,530 – Actual £21,321

Earmarked Funds – Closing Balance - £7,642.11

The Chairman signed the Reports.

7.2 Payments

Items for payment totalling £7,657.16 were presented for approval.

Resolved: to approve payments. Unanimously agreed.

7.3 Precept 2020/21

The Clerk advised that the Parish Council would set the Precept at the end of November and suggested that the Parish Council may wish to consider any items/projects for 2020/21.

Current items:

- Picnic benches for the Recreation ground
- Cesspit – to bring in line with new legislation

Action: Councillors to forward any suggestions to the Parish Clerk for further discussion at the next Meeting.

8. Planning

8.1 Planning Applications and Decisions

- **Application No:** FUL/MAL/19/00473
Proposal: Extension of residential curtilage and detached garden room
Location: Heath Farm Bungalow, Grove Farm Road, Tiptree
Resolved: Agreed by Majority to raise no objection but wish to make the following comments:
 - The Parish Council are unable to make a decision on this Application as there is no information within the documentation with regards to the size of the increase to extend the curtilage.

- **Application No:** TCA/MAL/19/00962
Proposal: T1 Walnut - Canopy reduction of 3m. T2 - Hornbeam – Canopy reduction of 2m. T3 Judas - Canopy reduction of 2m. T4 Acer -Canopy reduction of 2m.
Location: 1 Vicarage Close Tolleshunt D'Arcy
Resolved: to recommend approval of this Application. Unanimously agreed.

Planning Appeals

- None received.

Planning Decisions received from Maldon District Council:

- HOUSE/MAL/19/00580 – Holly Trees, Vicarage Close – **Approved**
- FUL/MAL/19/00594 – Land at Venn Farm, Tudwick Road - **Refused**

Planning Decisions from the Planning Inspectorate:

- None received.

8.2 Trees

The response from Maldon District Council following the Parish Council's letter expressing concern regarding Planning Applications which were being approved by MDC for the felling of healthy trees was received and noted.

Maldon District Council advised:

"Each tree is assessed on its own merits and will be different depending on the location of the trees and if they are subject to a TPO or in a conservation area.

Any tree application the Council receives are sent to an external tree consultant who will assess the tree and provide a specialist response.

There has been no significant changes to current policy, however, without more specific information e.g. reference numbers and addresses we are unable to provide any more detail."

Action: Clerk to respond to Maldon District Council to request that when the external tree consultant carries out an inspection of a tree within the Conservation Area, they notify the Parish Council, so that a Councillor can accompany the consultant on the inspection.

9. Parish Council Insurance

The Clerk reported that the insurance renewal had not been received from Came & Company. The insurance renewal is due on the 1st October 2019.

Action: As the insurance is due before the next Meeting of the Parish Council, upon receipt of the documentation from Came and Company, the Clerk is to circulate information to Councillors. Councillors to review the renewal documentation and agree via email the insurance. Decision to be ratified at the Parish Council Meeting in 29th October 2019.

10. Training

There were no requests for training.

11. Tolleshunt D'Arcy Village Hall

Cllr Barwick reported the following:

- Two funding applications have been submitted; one to Essex County Council Community Initiatives Fund and the other to the Essex Community Foundation.
- A meeting was held with a Representative from the National Lottery.
- A meeting has been arranged with Priti Patel MP at the end of November.
- Fundraising events are being planned for 2020.

12. Maldon District Council – Community Protection Officers (CPOs)

The Reports for July and August were received and noted.

During the CPOs Patrols in July and August, a total of 8 drivers were captured with the TruCam for speeding.

Action: Clerk to request that some patrols are carried out during the weekend.

The Clerk reported a resident had contacted her to see if South Street could be included in the TruCam Patrols. The Clerk advised she had contacted Maldon District Council to see if the road met the criteria for TruCam Patrols and was awaiting a response.

13. Parking

Parking continues to be an issue in the Parish. At this stage, there is no solution to address the issue.

14. Local Highways Panel

Councillors reviewed the proposed scheme LMAL 182030 for the installation of signage at the entrance to D'Arcy Way.

Councillors were happy with the proposed scheme and had no further comment.

15. Administration

CCTV – The CCTV for the Pavilion had been purchased. Cllr Brown agreed to carry out the installation.

Footpath behind Harvesters – The Clerk advised following the last Meeting, she had written to the resident regarding the Footpath behind the Harvester. The resident had emailed to express thanks to Cllr Henderson for investigating and removing the dog poo bags that were within her reach.

16. Representative Reports

16.1 Burial Ground

16.1.1 Update from Cllrs Brown, Henderson and Scott

Cllr Scott reported that the hedges in the Burial Ground required cutting back.

Action: Clerk to ask Maldon District Council when they will be topping and facing the hedges.

It was reported that the paint on the gate was peeling.

Action: Clerk to contact the company who painted the gate to bring this to their attention as the material used, sanolin, should not be peeling off.

16.2 Recreation Ground

16.2.1 Update from Cllrs Brown, Dorman and Munson

Cllr Dorman reported that the fence had been completed but raised concern why the gate had also not been replaced to the same height as the fence.

Action: Clerk to obtain a quotation for a replacement gate for consideration in the 2020/21 precept.

16.2.2 Monthly Play Equipment Inspection Report

The Monthly Inspection report dated 25/07/19 was received and noted.

16.3 Highway/Footpaths

16.3.1 Update from Cllr Henderson

Cllr Henderson reported that she had attended the Public Enquiry in relation to the proposed diversions for some footpaths in Tolleshunt D'Arcy. The morning session of the enquiry was well attended by 20+ people.

Cllr Henderson stated that contrary to our previous understanding, the footpaths were now being diverted and not extinguished but this does not seem to have been appreciated by all concerned.

The Planning Inspectorate will make their decision in due course.

16.4 Website / Facebook Updates

16.4.1 Website/Facebook

The Clerk advised that she continues to update the website and Facebook page regularly.

16.4.2 Parish Council Website

The Clerk reported that Essex County Council are yet to make an announcement on suitable options for website providers. Two companies have emailed to offer their services.

Action: to await information from the EALC before considering alternative website providers.

17. Community Concerns – Information Exchange/Next Agenda Items

Cllr Barwick reported the following:

- It had been brought to her attention that a number of vehicles are parking dangerously near the Village Hall when the Chip Van is in the Village.

Next Agenda:

- Precept

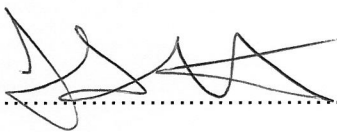
18. Date of the next Meeting

The next Parish Council Meeting will be held on:

Tuesday 29th October 2019 – Full Council Meeting - 7.30pm

The Chairman closed the Meeting at 8.52pm.

Signed.....



Date:.....

29 October 2019