

Present: Cllrs Barwick, Henderson, Munson, Scott

In the Chair: Cllr Smith

Clerk: Michelle Curtis

Also present: 3 members of the public

1. Welcome

The Chairman welcomed everyone to the Meeting.

2. Apologies for Absence

There were apologies of absence from Cllrs Cook and Young.

There were also apologies from District Councillors Bamford and Thompson.

3. Declarations of Interest

Cllr Munson disclosed an interest as follows:

- Personal interest with regards to Planning Application, FUL/MAL/19/00287, as he owned the land behind Grouts Farm.

4. District Councillors

The District Councillors were not present at the Meeting as they were attending a Meeting at Maldon District Council.

5. Public Forum

A resident expressed his concerns in relation to Planning Application FUL/MAL/19/00287. The resident advised that the housing mix and rate for affordable housing had not changed from the previous application, the scale of the proposal is out of character for the Village and there was very little change to the original application. The resident would submit his comments to Maldon District Council and would forward a copy to the Parish Council.

The Chairman advised a Public Meeting had been arranged for Friday 29th March 2019 in the Village Hall commencing at 7.30pm.

Another resident also expressed concern in relation to Planning Application FUL/MAL/19/00287, and stated that if the application is refused and goes to appeal, the Parish Council must consider employing a Professional Consultant to defend the case.

It was agreed bring forward Agenda item 8 next.

**8. Planning
Planning Applications and Decisions**

Applications

- FUL/MAL/19/00287 PP-07681202
Erect 23 dwellings and associated access road, parking, public open space and landscaping

Land Adjacent 86 Tollesbury Road Tolleshunt D'Arcy Essex

Resolved: Unanimously agreed to recommend refusal of this Application on the following grounds:

MDC Approved Local Development Plan 2014-2029

- Sustainability and Housing (Policy S1) - Tolleshunt D'Arcy has few services and facilities, limited access to public transport, very limited or no employment opportunities.

- Policy T1, 7.1: “National Planning Policy requires the consideration of the transport system to be balanced in favour of sustainable transport modes”
- Policy S1: When considering development proposals..... minimise the need to travel
- Policy T2: The proposed access would lead to future highway conflicts and would be detrimental to highway safety.
- The housing mix does not meet the need in the district for 1 and 2 bedroom homes.
- MDC can demonstrate a six-year housing land supply without the need to develop this site.

Other matters:

- The site lies within a conservation area and is protected woodland (TPO 2/90). There are a number of protected trees within the site.
- The sewerage infrastructure in Tollesbury Road is not capable of accommodating the additional effluent flows. Drainage problems in this area are already an issue.
- There is a discrepancy with the housing mix on the application form and the Design and Access Statement and Planning Statement.
- The site contains significantly more wildlife than the application suggests.
- Two recent similar applications in Tolleshunt D’Arcy failed at appeal where the Inspectors said “...it would be unrealistic to expect future occupiers in this rural area not to be dependent to a large extent on private car use...the proposal does not amount to sustainable development...” and “... I have doubts whether the bus would be a viable option for journeys to work... or to avoid dependency on the private car...” Ref. APP/X1545/W/16/3156877 and 15/3065798
- Heritage/historical value – It is an integral part of the village and conservation area.
- There is no significant change to the previous application reference FUL/MAL/18/00595, which was refused.

– HOUSE/MAL/19/00238 PP-07630727

Demolition of existing conservatory to allow for a new rear extension to provide new kitchen dining room at ground floor and first floor bedroom.

2 Grouts Farm Cottage Kelvedon Road Tolleshunt D’Arcy Essex

Resolved: to recommend approval of this Application. Majority agreed – 1 abstention.

– HOUSE/MAL/19/00326

Single storey side extension replacing existing.

27 Chapel Road Tolleshunt D’Arcy Essex CM9 8TL

The Clerk advised the previous application LDP/MAL/19/00133 had been withdrawn.

Resolved: to recommend approval of this Application. Unanimously agreed.

Appeals:

- None received.

Planning Decisions received from Maldon District Council:

- WTPO/MAL/19/00074 – Champions Lodge, North Street – Approved

Councillors were unhappy with the decision taken by Maldon District Council to approve this Application.

Action: Clerk to contact the Planning Officer at Maldon District Council to ask how they had arrived at their decision to approve the Application.

Planning Decisions from the Planning Inspectorate:

None received.

6. **Minutes**

Minutes 26th February 2019

Resolved: that the Minutes of the Parish Council Meeting held on 26th February 2019 be approved as a true record of the Meeting. The Chairman signed the Minutes. Unanimously agreed.

7. **Finance**

a) Monthly Financial Report

The Financial Reports were presented to the Council.

Councillors received the following monthly Financial Reports:

Bank Reconciliation – Closing balance of £26,155.72 as at 28th February 2019

Expenditure to date – Budget £22,423 – Actual £17,996

Income to date (including Precept (£19,223) £22,423 – Actual £22,0550

Earmarked Funds – Closing Balance - £1,642.11

The Chairman signed the Reports.

b) Payments

Items for payment totalling £878.22 were presented for approval.

Resolved: to approve payments. Unanimously agreed.

9. **Training**

Clerk/Councillor Training

Resolved: for Robert Morgan to attend a finance training course for the Village Hall. The training is being organised by the RCCE and would cost £70.

10. **Procedures**

Disciplinary Procedure

Resolved: to adopt the Disciplinary Procedure.

To be reviewed March 2022 unless there are any significant changes to legislation.

11. **Asset Register**

Councillors reviewed the Asset Register.

The value of the assets at the end of March 2019 were £201,681.71, an increase of £1,477.20 compared to March 2018 (purchase of memorial bench and 2x picnic benches).

12. **Risk Management Document**

Councillors reviewed the Risk Assessment and Management Document.

The Clerk confirmed she had updated the review dates and included General Data Protection Regulations (GDPR).

13. **Traffic/Speeding – Working Group (WG) Update**

Cllr Scott, Chairman of the WG, gave an update of the WG Meeting held on 11th February 2019.

Cllr Scott advised the wheelie bin stickers had been distributed and residents were engaged and supportive of the scheme.

The WG has requested that Essex County Council carry out traffic surveys on the six roads coming into the Village.

Resolved: to purchase an additional 100 wheelie bin stickers for £95.00.

The Chairman advised he had spoken with the Headteacher at Tolleshunt D'Arcy Primary School and she was pleased the children were being involved in the campaign.

14. Village Hall

The Chairman gave an overview of the proposed Tolleshunt D'Arcy Village Hall Management Trustees.

Resolved unanimously: to enter into an agreement as follows:

It will remain in force until March 2024 or until the new village hall is completed whichever is the soonest.

1. The **TDVHMT** agree that:

1.1. No work shall start on the project to rebuild the village hall until all necessary funding has been secured.

1.2. The present hall will be fully and appropriately insured and maintained until it is demolished.

1.3. All reasonable efforts will be made to self-finance the hall's operation.

1.4. Any grant funds received from **TDPC** which are not required for the hall's operation will be transferred to the New Village Hall Fund.

2. The **TDPC** agree that:

1.1 An annual grant of £2,000 will be paid to the **TDVHMT**.

1.2. In the event of any unforeseen circumstance or operational budget shortfall all or part of the residual amount up to a total of £10,000 overall will be made available to the **TDVHMT**.

1.3. In the event of budget shortfalls or unforeseen costs above £10,000 consideration will be given to the granting of further funding but this will be subject to availability of funds and a resolution of the **TDPC**.

The Chairman signed the Agreement on behalf of the Parish Council.

15. Elections

It was confirmed that the Elections were being held on 2nd May 2019. Nomination forms should be returned to Maldon District Council by Wednesday 2nd April 2019.

The Clerk confirmed she had displayed the Notice of Elections on the noticeboard, Facebook Page and Parish Council website in accordance with the requirements of Maldon District Council.

The Chairman had also notified residents of the Elections at the Annual Assembly held on 15th March 2019.

16. Parish Footway Repairs

The email from Cllr Durham was received and noted.

Action: Clerk to ask residents via Facebook if there were any footway which required repair.

17. Community Protection Officers (CPOs)

Resolved: to increase the services of the CPOs to 2 hours per week to deal with the following:

- TruCam
- Dog Fouling
- Littering
- Anti-Social Behaviour
- Parking

The Clerk advised in February, 3 TruCam Patrols were carried out which resulted in 2 captures for speeding.

The Clerk confirmed the report in December related to TruCam being carried out in Tollesbury Road.

18. Police

Police Reports

There were no Police reports received from Maldon District Council.

Cllr Barwick reported there had been incidents in D'Arcy Way with vehicles being broken into.



19. Administration

No items to report.

20. Working Group Reports

20.1 Burial Ground

20.1.1 Working Group Report – Cllrs Henderson and Scott

Cllr Henderson reported that Maldon District Council had carried out work on the hedges in the Burial Ground, unfortunately they had not completed the job and not tidied up after themselves. The Clerk made contact with Peter Clarke, Maldon District Council, who arranged for the Burial Ground to be tidied the next day. The work will be completed by Thursday 28th March 2019.

Cllr Henderson advised that one of the watering cans and the scissors had been taken from the Burial Ground.

Action: Cllr Henderson to purchase a replacement watering can but the scissors would not be replaced.

20.2 Recreation Ground

20.2.1 Monthly Inspection Report

The Monthly Inspection Report dated 21/03/19 was received and noted.

Action: Clerk to write to resident to ask when the fencing which backs onto the Recreation Ground will be completed and if the Parish Council can assist in any way.

20.2.2 Pavilion

Cllr Munson reiterated the points raised at the previous meeting that he felt the Pavilion was underused and suggested that a road and car park was provided in the Recreation Ground. As discussed at the previous meeting, the Recreation Ground Working Group need to put together a business plan with at least indicative costings to present to the Full Council for consideration.

Cllr Munson suggested that the new Village Hall was built in the Recreation Ground near the existing vehicular entrance and with adequate parking and the existing Village Hall knocked down to provide parking for the Village.

Action: Clerk to seek views of Sue Shepperd, RCCE and relay the suggestion to the new Trustees.

20.2.3 Fencing

The email from Tolleshunt D'Arcy Primary School was received and noted. The Chairman advised that he had met with the Headteacher to discuss the fencing which had been damaged due to youths climbing over into the school grounds.

Action: Clerk to obtain a quotation for replacement fencing to the same specification as the other fencing between the School and the Play Area.

Action: Clerk to arrange for a temporary repair on the existing fencing.

20.3 Highway/Footpaths

20.3.1 Working Group Report – Cllr Cook

There was no report as Cllr Cook was not present at the meeting.

20.4 Website / Facebook Updates

The Clerk advised that she continues to update the website and Facebook page regularly.

21. Community Concerns – Information Exchange/Next Agenda Items

Cllr Munson reported the following:

- Land Registry - Deeds – It would be useful to obtain a copy of the Land Registry and Deeds for the Village Hall and Recreation Ground.

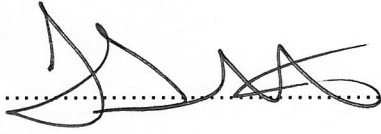
Action: Clerk to seek a copy of the Land Registry and Deeds as suggested.

22. Date of the next Meeting

The next Parish Council Meeting will be held on:
Tuesday 30th April – Full Council Meeting – 7.30pm

The Chairman closed the Meeting at 9.35pm.

Signed.....

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke at the end.

Date:.....

9 APRIL 2019