

Present: Cllrs Brown, Dorman, Henderson, Munson, Scott

In the Chair: Cllr Smith

Clerk: Michelle Curtis

Also present: District Councillor Thompson

1. Welcome

The Chairman welcomed everyone to the Meeting.

2. Apologies for Absence

There were apologies for absence from Cllr Barwick.

3. Declarations of Interest

There were no declarations of interest disclosed.

4. District Councillors

There was no information from Cllr Thompson.

5. Public Forum

There were no members of the public present.

6. Minutes

Minutes 25th June 2019

Resolved: that the Minutes of the Parish Council Meeting held on 25th June 2019 be approved as a true record of the Meeting. The Chairman signed the Minutes. Unanimously agreed.

7. Finance

7.1 Monthly Financial Report

The Financial Reports were presented to the Council.

Councillors received the following monthly Financial Reports:

Bank Reconciliation – Closing balance of £38,592.31 as at 30th June 2019

Expenditure to date – Budget £30,159 – Actual £7,090

Income to date (including Precept (£20,530) £23,530 – Actual £20,630

Earmarked Funds – Closing Balance - £7,642.11

The Chairman signed the Reports.

7.2 Payments

Items for payment totalling £1,898.59 were presented for approval.

Resolved: to approve payments. Unanimously agreed.

8. Planning

Planning Applications

- None received.

Planning Appeals

- None received.

Planning Decisions received from Maldon District Council:

- WTPO/MAL/19/0037 – 17 D'Arcy Way

Proposal 1 – Fell of Lime and Elm Tress - **Refused**

Proposal 2 – Crown Oak Tree and pollard Chestnut Tree - **Approved**

Planning Decisions from the Planning Inspectorate:

- None received.

9. Training

There were no requests for training.

10. Tolleshunt D'Arcy Village Hall

As Cllr Barwick was not present at the Meeting, an update would be received at the Parish Council Meeting in September.

11. Maldon District Council – Community Protection Officers (CPOs)

The Report for June was received and noted.

During the CPOs Patrols in June, 11 drivers were captured with the TruCam for speeding.

12. Clerks Contract

Resolved: to accept the revised Clerk's Contract of Employment which includes the Burial Clerk duties.

13. Harvesters

13.1 Dog Bin

A complaint had been received via Maldon District Council regarding the new dog bin which had been installed on the post at the entrance of the footpath in The Harvesters. The resident was concerned that the bin would smell and attract flies.

Cllr Henderson advised that the resident had been consulted prior to the bin being installed and since the bin had been installed, she had checked the bin twice a day and there were no smells and no evidence of flies. The bin is being emptied on a weekly basis by Maldon district Council and is being used by residents.

Action: Clerk to respond to the resident and Maldon District Council.

13.2 Footpath between the properties at The Harvesters

The email from a resident regarding the litter/grass cuttings/dog bags at the footpath to the rear of the properties at The Harvesters was received and noted.

Cllr Henderson reported she had investigated and the grass cuttings were now breaking up and she had removed the dog bags which were within her reach.

Action: Clerk to respond to resident to advise that a number of the dog bags had been removed.

14. Police

Due to personnel changes at Maldon District Council, Police Reports were no longer being distributed to Parish Councils.

The Clerk reported following a request from an Ex-Councillor she had made enquiries to have a 'Coffee with the Cops' event in Tolleshunt D'Arcy.

Action: Clerk to ask Tollesbury Parish Council if they would be happy if the event in Tollesbury could be extended to Tolleshunt D'Arcy residents.

15. Administration

Newsletter – The Clerk confirmed the publishing software had been purchased.

16. Representative Reports

16.1 Burial Ground

16.1.1 Update from Cllrs Brown, Henderson and Scott

There were no issues to report.



16.2 Recreation Ground

16.2.1 Update from Cllrs Brown, Dorman and Munson

It had been reported that at the Horticultural Show, the grass was not cut how they like it.

16.2.2 Monthly Play Equipment Inspection Report

The Monthly Inspection report dated 25/07/19 was received and noted.

The Chairman reported that a request had been received for picnic benches to be installed in the bottom corner of the Recreation Ground (near Chubby's bench).

Action: To be considered when setting the 2020/21 budget.

The Chairman reported there were large broken tree branches by the fence between the Pavilion and the School and suggested these were removed when the old fence is taken away.

16.2.3 Fencing between the Recreation Ground and Tolleshunt D'Arcy School

The quotation approved at the last Meeting for Danbury Fencing was incorrect. The quotation did not include for the removal of the existing fencing. The removal of the fencing would cost an additional £240.00 + VAT.

Resolved: for Cllr Brown to remove the fencing for less than £240.00.

16.2.4 Pavilion

Resolved: to ratify expenditure for emergency plumbing works carried out by K Lovell at the Pavilion for £430.00.

It was reported that the cesspit may need to be emptied in the near future.

The Chairman advised that new legislation was due to come into force with regards to cesspit and changes will need to be made to the current system in the future.

Action: Provision to be made in the 2020/21 budget.

16.2.4 CCTV

Resolved: to purchase CCTV cameras and suitable signage to be installed outside the Pavilion.

16.3 Highway/Footpaths

16.3.1 Update from Cllr Henderson

Cllr Henderson reported there were no issues to report.

Cllr Dorman reported that he had received a number of complaints regarding the grassed area outside Salters House. The Chairman advised this was private land and the Parish Council had no authority to cut the area.

Cllr Henderson reported following the last Meeting, she had looked at the planters on the grassed area opposite Ruby's. Cllr Henderson had spoken to the resident who advised that he was responsible for the planters and maintained them.

Cllr Scott reported that the road name plate near D'Arcy Studio was tied to a tree.

Action: Clerk to report to Maldon District Council to request that it is installed securely into the ground.

16.4 Website / Facebook Updates

16.4.1 Website/Facebook

The Clerk advised that she continues to update the website and Facebook page regularly.



16.4.2 Essexinfo

The Clerk reported that Essexinfo, the providers of the free Parish Council website, had advised that with effect from 31st March 2019, they will cease operating. The EALC are aware of the situation and are currently looking into alternatives.
Action: Clerk to purchase a domain for the Parish Council.

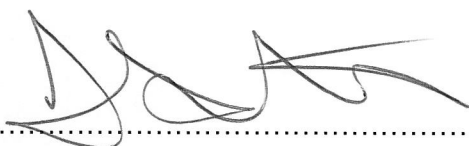
17. Community Concerns – Information Exchange/Next Agenda Items

Next Agenda:
– Parking

18. Date of the next Meeting

The next Parish Council Meeting will be held on:
Tuesday 27th August – 7.30pm (Meeting will be held only if there are Planning Applications to be considered).
Tuesday 24th September – Full Council Meeting – 7.30pm

The Chairman closed the Meeting at 8.47pm.

Signed.....

Date: 24 September 2019