

Present: Cllrs Barwick, Brown, Henderson, Munson, Scott

In the Chair: Cllr Smith

Clerk: Michelle Curtis

Also Present: District Councillor Thompson
3 Members of the Public

1. **Welcome**
The Chairman welcomed everyone to the Meeting.
2. **Apologies for Absence**
There were apologies for absence from Cllr Dorman.
3. **Declarations of Interest**
There were no declarations of interest disclosed.
4. **District Councillors**
Cllr Thompson - no new information to report.
5. **Public Forum**
Two of the residents present expressed concern regarding the appeal for the 23 houses at the Land Adjacent to 86 Tollesbury Road. One of the residents suggested that the Parish Council consider sending a response prepared by a professional Consultant to the Planning Inspectorate.
6. **Minutes**
Minutes 17th December 2019
Resolved: that the Minutes of the Parish Council Meeting held on 17th December 2019 be approved as a true record of the Meeting. Unanimously agreed. The Chairman signed the Minutes.
7. **Finance**
 - 7.1 **Monthly Financial Report**
The Financial Reports were presented to the Council.
Councillors received the following monthly Financial Reports:
Bank Reconciliation – Closing balance of £28,859.09 as at 31st December 2019
Expenditure to date – Budget £30,159 – Actual £19,326
Income to date (including Precept (£20,530) £23,530 – Actual £22,954
Earmarked Funds – Closing Balance - £7,452.55

The Chairman signed the Reports.
 - 7.2 **Payments**
Items for payment totalling £1050.78 were presented for approval.

The Clerk reported that there were some emergency tree works at the Recreation Ground which cost £180.

Resolved: to approve payments. Unanimously agreed.



8. **Precept 2020/21**

The Clerk advised that the adjusted tax base figure for 2020/21 was 443.30.

Resolved: to set the 2020/21 precept at £21,515.24. This equated to an increase of £1.87 per household (band D property) in comparison to 2019/20. Unanimously agreed.

9. **Planning**

Planning Applications and Decisions

– **Planning Applications:**

Application No: TCA/MAL/19/01333 PP-08389647

Proposal: T1Apple - Fell.

Location: 23 Tollesbury Road Tolleshunt D'Arcy

Resolved: to recommend approval of this Application. Unanimously agreed.

– **Appeals:**

Appeal Ref: APP/X1545/W/19/3237232

Application Ref: 19/00287/FUL PP-07681202

Proposal: Erect 23 dwellings and associated access road, parking, public open space and landscaping

Location: Land Adjacent 86 Tollesbury Road Tolleshunt D'Arcy Essex

Resolved: Unanimously agreed to respond to the Planning Inspector to raise the following items in addition to those already submitted to Maldon District Council:

1. It has now been confirmed by Essex Wildlife Trust that the site is the habitat of a protected species and as such a development license would be required. This site being within the settlement boundary provides a uniquely safer location from illegal activities against this protected animal.

2. Since the application was first made the local planning authority has approved further building sites and can demonstrate in excess of 5 year's building land availability.

3. The Developer has not proposed any legally binding documents for affordable housing nor woodland management.

The Parish Council took into consideration a suggestion made by a resident to have the response to the Planning Inspectorate completed by a professional Planning Consultant.

Resolved: to spend up to £200 on a letter to the Planning Inspectorate by a Planning Consultant. Should the cost of the letter exceed £200, the Chairman will draft a letter.

– **Planning Decisions:** To note decisions made by Maldon District Council.
TCA/MAL/19/01221 - Corner Between South Street And Margery Allingham Place Church Street – **Approved**

– **Planning Appeals Decisions:** None received.

10. **Training**

There were no requests for training.

11. **Tolleshunt D'Arcy Village Hall**

Cllr Barwick reported that the Village Hall Management Committee were unable to apply for any further grants at this stage until the planning had been sorted out.

Cllr Scott advised he had attended the recent fundraising event 'Games Night' which was a success.

Cllr Henderson suggested that the amount raised by the Committee is publicised more widely.

12. Maldon District Council – Community Protection Officers (CPOs)
The Report for November was received and noted.

During the CPOs Patrols in November, a total of 9 drivers were captured with the TruCam for speeding.

13. Administration

There was no new information to report.

14. Representative Reports

14.1 Burial Ground

14.1.1 Update from Cllrs Brown, Henderson and Scott

Cllr Brown advised that he had looked at the gate at the Burial Ground and the wood is starting to rot. He carried out some maintenance and thought with further attention it would be possible to prolong its life by 1-2 years.

Action: a replacement gate to be considered when setting the 2021/22 budget.

14.2 Recreation Ground

14.2.1 Update from Cllrs Brown, Dorman and Munson

There were no issues to report.

14.2.2 Monthly Play Equipment Inspection Report

The Monthly Inspection report dated 13/12/19 was received and noted.

14.3 Highway/Footpaths

14.3.1 Update from Cllr Henderson

Cllr Henderson advised there were no issues to report.

14.3.2 Essex County Council Highways

The Essex County Council Highways Highlights November/December 2019 was received and noted.

14.4 Road Safety Initiatives Working Group

The results for the traffic surveys were received and noted:

Cllr Scott reported a Meeting of the Working Group has been scheduled for 22nd January 2020 to discuss the reports further.

14.5 Website / Facebook Updates

14.5.1 Website/Facebook

The Clerk advised that she continues to update the website and Facebook page regularly.

14.5.2 Website

The Chairman reported that the new website was up and running and thanked the clerk for all her hard work over the holiday period. The new website address is:
www.tolleshuntdarcypc.org

14.5.3 New Email Addresses

The Chairman reported that following advice from the Information Commissioners Officer and the EALC a new email address had been set-up for each Councillor for Council business.

Resolved: that all Councillors would use the new email addresses with immediate effect.

14.5.4 Dropbox

The Chairman advised that Dropbox is being used to upload documents for the Parish Council Meetings. This allows all the documents to be stored in one place and not on Councillors personal devices. The Clerk administers the Dropbox files. The Chairman advised that some Councillors are using the Dropbox facility and suggested that those Councillors who didn't, arranged to get Dropbox set-up. The Clerk would be happy to assist should Councillors need help to set-up.

15. Community Concerns – Information Exchange/Next Agenda Items

There were no Community Concerns.

16. Date of the next Meeting

The next Parish Council Meeting will be held on:

Tuesday 28th January 2020 – Full Council Meeting - 7.30pm

The Chairman closed the Meeting at 8.51pm.

Signed.....

Date: 28 Jan 2020