

Present: Cllrs Barwick, Brown, Henderson, Munson, Scott

In the Chair: Cllr Smith

Clerk: Michelle Curtis

1. Welcome

The Chairman welcomed everyone to the Meeting.

2. Apologies for Absence

There were apologies for absence from Cllr Dorman.

There were also apologies for absence from District Councillor Thompson.

3. Declarations of Interest

Cllr Brown declared an interest as follows:

- Personal and prejudicial interest in respect of agenda item 8, Planning Application FUL/MAL/20/00548 PP-08756383, as the application is on land that he owns.

4. District Councillors

There were no District Councillors present.

5. Public Forum

There were no members of the public present.

6. Minutes

Minutes 25th May 2020

Resolved: that the Minutes of the Virtual Parish Council Meeting held on 25th May 2020 be approved as a true record of the Meeting. Unanimously agreed.

The Chairman to sign the Minutes as soon as possible.

7. Finance

7.1 Monthly Financial Report

The Financial Reports were presented to the Council.

Councillors received the following monthly Financial Reports:

Bank Reconciliation – a Closing balance of £44,811.50 as at 31st May 2020

Expenditure to date – Budget £25,340 – Actual £2,256

Income to date (including Precept (£21,515) £24,315 – Actual £21,538

Earmarked Funds – Closing Balance - £11,252.55

The Chairman to sign the Reports as soon as possible.

7.2 Payments

The Chairman reported that the Primary School had offered organisations the opportunity to purchase a projector and screen for £50. The equipment is no

longer required by the school. As the Parish Council currently hire the equipment, it was decided to purchase the equipment from the School.

Items for payment totalling £1,029.36 were presented for approval.

Resolved: to approve payments. Unanimously agreed.

8. Planning Planning Applications and Decisions

– Planning Applications:

To ratify the decision of the following Planning Application.

Application No: HOUSE/MAL/20/00496 PP-08737274

Proposal: Single storey side and rear extension

Location: 25 Chapel Road Tolleshunt D'Arcy

Resolved: to recommend approval of this Application. Unanimously agreed.

To consider Planning Applications received from Maldon District Council including the following:

Application No: TCA/MAL/20/00495 PP-08737351

Proposal: T1 Conifer - Reduce height by 5m.

Location: 2 North Street Tolleshunt D'Arcy

Resolved: to recommend approval of this Application. Unanimously agreed.

Application No: TCA/MAL/20/00586 PP-08792775

Proposal: Sycamore (T1) - Re-Pollard by 50% (6m).

Location: 37 Chapel Road Tolleshunt D'Arcy

The Clerk reported that since the publication of the Agenda, the applicant had withdrawn the application.

Following the declaration disclose Cllr Brown left the meeting, via the Zoom Waiting Room.

Application No: FUL/MAL/20/00548 PP-08756383

Proposal: Demolition of existing workshop and construction of replacement workshop with new site entrance, associated hardstanding and allocated parking.

Location: Rear Of 35 Church Street Tolleshunt D'Arcy

Cllr Munson was asked if the neighbouring properties had been consulted as the roof height had changed and may have an impact on their properties. Cllr Munson advised that due to COVID-19 he had been unable to speak to the neighbouring residents.

Resolved: to recommend approval of this Application. Unanimously agreed.

Cllr Brown returned to the meeting.

– Appeals: None received

Cllr Munson explained that he had represented the Parish Council at the Public Hearing for the development of 23 houses in Tollesbury Road. Cllr Munson gave an overview of the Public Hearing.

- **Planning Decisions:**
TCA/MAL/20/00440 – 2 Station Road – Approved

The Clerk reported that the Planning Application at 6 Margery Allingham Place. Application No: TCA/MAL/20/00413 PP-08675735 had been withdrawn.

- **Planning Appeals Decisions:** None received.

9. **Training**

Resolved: Cllr Smith would attend the Opening Playgrounds and Outdoor Gyms Webinar on 3rd July 2020. The cost is £40 + VAT.

10. **COVID-19 – Update**

It was reported that the Volunteers Group was still operating but there had been a reduction in the need for assistance from residents.

The Clerk advised that the food parcel service operated from the Salvation Army was winding down with operations ceasing at the end of July. Those receiving food parcels would be notified by the Maldon CVS.

The Chairman reported that emergency planning is underway at the County Council and District Council and plans are being made for the winter months. The Village Hall Management Committee had granted permission for the Village Hall to be used to store approx. 10 boxes of food if required.

11. **Bradwell B**

Resolved: to respond to the Bradwell B Stage One Consultation as follows:

Tolleshunt D'Arcy Parish Council endorses the comments made in the response from Tollesbury Parish Council. The Parish Council also felt that the consultation process should be delayed until a full consultation can be carried out allowing residents to attend meetings in person.

12. **Maypole**

Resolved: to accept the quotation from Bonz for £485.00

13. **Police/Maldon District Council – Community Protection Officers (CPOs)**

The CPO Report for May was received and noted.

During the CPOs Patrols in May, a total of 5 drivers were captured with the TruCam for speeding.

14. **Administration**

Community Initiatives Fund (CIF) – The Clerk advised that the CIF Fund for 2020/21 Pre-Application had been submitted and the Parish Council has been invited to submit a full application for funding for a defibrillator.

Zoom Virtual Meeting Platform– The Clerk reported that Zoom is offering a 30% discount if users agree to sign up for a years subscription, the cost would be £84 + VAT. The current monthly fee is £11.99 + VAT per month.

Resolved: to upgrade to an annual Zoom subscription.

15. Representative Reports

15.1 Burial Ground

15.1.1 Update from Cllrs Brown, Henderson and Scott

Cllr Scott thanked Cllr Brown for putting up the social distancing signage and making a suitable box for the hand sanitiser.

Cllr Scott reported that the grass had been cut and the weeds on the path had been sprayed. The right-hand side hedge as you enter the Burial Ground requires attention.

Action: Clerk to ask the Contractor to cut the hedge.

15.2 Recreation Ground

15.2.1 Update from Cllrs Brown, Dorman and Munson

An email had been received from a resident whose back garden leads onto the Recreation Ground. The resident advised that during the high winds an already dead D'Arcy Spice tree on the corner fell over and they had cleared this with some other dead vegetation. The vegetation will need to be removed. The resident wishes to put some grass seed down once they have laid some topsoil on the area behind their property and fence the area off.

Action: Cllr Brown to remove the fallen tree and dead vegetation.

Action: Clerk to write to the resident to request that they contact the Parish Council once the topsoil had been smooth so the Parish Council can put down some grass seed and request that no fence is erected.

The Clerk reported a resident who runs a local football team had asked whether they could use the Recreation Ground field a couple of evenings a week for pre-season training sessions during the evenings.

Councillors were happy for the Football Team to use the Recreation Ground for pre-season football training.

The Chairman reported that the Government had announced that play areas and outdoor gyms can re-open on 4th July 2020. At this stage, we are unsure what safety measures need to put in place before the areas are re-opened. The Chairman would attend the Opening Playgrounds and Outdoor Gyms Webinar on 3rd July and the Parish Clerk has a meeting with Maldon District Council on 2nd July where she hopes to receive some guidance. The opening of the play area and outdoor gym equipment in the Recreation Ground may, therefore, be delayed.

Action: Council to have an update meeting on Friday 3rd July 2020 at 7.30 pm.

Action: Clerk to include a notice on social media to advise residents that there may be a delay in the opening of the facilities in the Recreation Ground.

15.3 Highway/Footpaths

15.3.1 Update from Cllr Henderson

Cllr Henderson that the dog poo issue at the footpath in Festival Gardens had improved but there is now a litter issue.

Action: Clerk to report to the CPOs and request a litter penalty notice sign is erected.

Cllr Scott reported there is a large pothole at the entrance to the Recreation Ground Car Park.

Action: Clerk to obtain a quotation for repair as this land is the responsibility of the Parish Council.

15.3.2 Essex County Council Highways

The Essex County Council Highways Highlights May 2020 was received and noted.

15.4 Website / Facebook Updates

15.4.1 Website/Facebook

The Clerk continues to update the website/Facebook.

16. Community Concerns – Information Exchange/Next Agenda Items

Cllr Munson requested an update on the Village Hall Project.

Cllr Barwick explained that due to COVID-19, the project has been put on hold. Once things start to get back to normal and the project can resume, Cllr Barwick will report back to the Parish Council.

The Clerk asked Cllr Munson if he had compiled the list of missing fingerposts which was raised at the previous meeting. Cllr Munson was yet to compile the list.

17. Date of the Next Meeting

The next Parish Council Meeting will be held on:

Tuesday 28th July 2020 – Full Council Meeting – 7.30 pm

The Chairman closed the Meeting at 9.11 pm.

Signed.....

Date:.....