

TOLLESHUNT D'ARCY PARISH COUNCIL

www.tolleshuntdarccy.org

Chairman: John Smith - 07505 008891

Clerk: Michelle Curtis, PO Box 13205, Maldon, Essex CM9 9FU

Tel: 07483 325853 email: clerk@tolleshuntdarccy.org



Notice is hereby given that the meeting of **TOLLESHUNT D'ARCY PARISH COUNCIL** will be held on Tuesday 4th January 2022, in the Village Hall commencing at 7.30 pm, to which members of the Council are summoned for the transaction of the under-mentioned business.

M. Curtis

Michelle Curtis – Clerk to the Council

28th December 2021

Councillors: J Smith (Chairman), L Barwick (Vice-Chairman), J Brown, M Henderson, G Munson, R Scott

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THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted however the privacy of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.

AGENDA

1. **Chairman's welcome**
2. **Apologies for Absence**
To receive apologies for absence.
3. **Declaration of Interest**
Members are reminded that they are required to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests which they know they might have in items of business on the agenda. They are reminded that they will need to repeat their declarations at the appropriate point in the meeting and leave the room if required under the Code of Conduct. Unforeseen interests must be declared similarly at the appropriate time.
4. **County and District Councillors**
To receive information from County and District Councillors.
5. **Public Forum**
The Chairman will invite questions and observations from members of the public. A maximum time of **15** minutes will be allowed.

6. Minutes

To receive and approve the Minutes of the Meeting held on 30th November 2021.

7. Finance

7.1 To receive and approve Monthly Financial Report as at the [30th November 2021](#)

7.2 To receive and approve Payments

8. Planning

Planning Applications and Decisions

Applications are circulated to all Councillors with the agenda, for study ahead of the meeting. Planning documents are also available for everyone to view on the Maldon District Council website (www.maldon.gov.uk).

- **Planning Applications:** To consider Planning Applications received from Maldon District Council, including the following:

To ratify decision to recommend approval of the following Planning Application:

Application No: HOUSE/MAL/21/01196 & LBC/MAL/21/01197 PP-10345922

Proposal: Single storey rear extension. Addition of rooflights and changes to fenestration. Internal alterations and erection of outbuilding.

Location: Darcy Cottage 3 South Street Tolleshunt D'Arcy

- **Planning Applications Withdrawn**

Application No: [FUL/MAL/21/00912 PP-10163466](#)

Proposal: Conversion of existing farm building to a unit of holiday accommodation.

Location: The Wycke Pages Lane Tolleshunt D'Arcy

- **Appeals:** To receive notification of Planning Appeals.
- **Planning Decisions:** To note decisions made by Maldon District Council

[TCA/MAL/21/01129 - 6 North Street – Approved](#)

[FUL/MAL/21/00998 - Elder House 7 North Street – Refused](#)

[FUL/MAL/21/00754 - Greengates Tudwick Road – Refused](#)

[HOUSE/MAL/21/01018 - High Clere Tudwick Road - Approved](#)

- **Planning Appeal Decisions:** To note decisions made by the Planning Inspectorate.

9. Training

To consider any training requests from the Clerk or Councillors

10. Area outside the Noticeboard

To consider options and quotations for a replacement bench.

11. **Noticeboard Relocation**
To discuss whether to proceed with the relocation of the noticeboard in Tudwick Road following criteria from Essex County Council.
12. **Anglia Water**
To discuss closure of Factory Hill by Anglian Water.
13. **Defibrillator**
To consider quotation for a replacement battery and replacement pads for the defibrillator in the telephone kiosk outside the Queens Head PH.
14. **Police/Community Protection Officers (CPO)**
 - 14.1 **Police Reports**
To receive Police Reports (confidential)
 - 14.2 **Community Protection Officers (CPOs)**
[To receive the November report.](#)
15. **Administration**
To receive information from the Clerk – update on current and ongoing matters.
16. **Representative Reports**
 - 16.1 **Burial Ground**
 - 16.1.1 To receive a verbal update from Cllr Brown.
 - 16.1.2 To consider quotations for a replacement gate at the Burial Ground
 - 16.2 **Recreation Ground**
 - 16.2.1 To receive a verbal update.
 - 16.3 **Highway/Footpaths**
 - 16.3.1 To receive a verbal update from Cllr Henderson
17. **Community Concerns**
To receive information only or note future agenda items
18. **Date of the Next Meeting**
Next meeting to be held on:
Tuesday 25th January 2022 – Full Council Meeting – 7.30 pm- Village Hall

Date: 01/12/2021

Tolleshunt Darcy Parish Council

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Time: 13:31

**Bank Reconciliation Statement as at 30/11/2021
for Cashbook 1 - Current Bank A/c**

User: MICHELLE

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Bank	30/11/2021		39,847.63
			<u>39,847.63</u>
<u>Unpresented Cheques (Minus)</u>			<u>Amount</u>
24/11/2021 ONLINE	Edge22		21.45
28/11/2021 ONLINE	Adobe Systems software		15.17
28/11/2021 ONLINE	Tesco		20.00
28/11/2021 ONLINE	H M Revenue & Customs		121.40
28/11/2021 ONLINE	Lenny Aldridge		40.00
30/11/2021 ONLINE	Michelle Curtis		66.00
30/11/2021 ONLINE	Michelle Curtis		25.20
30/11/2021 ONLINE	Tollesbury Parish Council		60.00
30/11/2021 ONLINE	Tolleshunt DArCy Village Hall		2,000.00
			<u>2,369.22</u>
			37,478.41
<u>Receipts not Banked/Cleared (Plus)</u>			
			0.00
			<u>0.00</u>
			37,478.41
		Balance per Cash Book is :-	37,478.41
		Difference is :-	0.00

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 EMR Elections	100.00		100.00
321 EMR Parish Improvements	1,208.50	-382.72	825.78
322 EMR Recreation Ground	4,500.00	-1,898.75	2,601.25
323 Unallocated	411.08	-114.51	296.57
324 EMR Burial Ground	2,000.00		2,000.00
325 EMR Maypole	500.00	-485.00	15.00
	<u>8,719.58</u>	<u>-2,880.98</u>	<u>5,838.60</u>

Detailed Receipts & Payments by Budget Heading 30/11/2021

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income</u>							
1076 Precept	21,515	0	(21,515)			0.0%	
1990 Other Income	1,500	0	(1,500)			0.0%	
Income :- Receipts	<u>23,015</u>	<u>0</u>	<u>(23,015)</u>				<u>0</u>
Net Receipts	<u>23,015</u>	<u>0</u>	<u>(23,015)</u>				
<u>110 Administration</u>							
██████████	████	████	████		████	████	
██████████	████	████	████		████	████	
4030 PAYE & NI	913	1,300	387		387	70.2%	
4070 Payroll Processing	74	75	1		1	98.7%	
4080 Training	75	0	(75)		(75)	0.0%	
4090 Bank Charges	86	72	(14)		(14)	119.4%	
4100 Audit Fees	375	375	0		0	100.0%	
4120 Subscriptions & Memberships	753	500	(253)		(253)	150.6%	
4130 Insurance	1,444	1,400	(44)		(44)	103.1%	
4150 Postage	0	10	10		10	0.0%	
4160 Telephone & Broadband	206	360	154		154	57.3%	
4170 Website	139	150	11		11	92.9%	
4180 Office Equipment	11	0	(11)		(11)	0.0%	
4190 Office Allowance	208	312	104		104	66.7%	
4200 Grants & Donations Paid	2,780	2,500	(280)		(280)	111.2%	
4230 CPOs	558	800	242		242	69.7%	
4500 Hall Hire	0	700	700		700	0.0%	
4990 Sundries	61	100	39		39	61.3%	
Administration :- Indirect Payments	<u>11,356</u>	<u>13,904</u>	<u>2,548</u>	<u>0</u>	<u>2,548</u>	<u>81.7%</u>	<u>0</u>
Net Payments	<u>(11,356)</u>	<u>(13,904)</u>	<u>(2,548)</u>				
<u>130 Amenities</u>							
4300 Defibrillator	169	400	231		231	42.2%	
4310 Grass/Hedge/Tree cutting	1,270	4,000	2,730		2,730	31.8%	
Amenities :- Indirect Payments	<u>1,439</u>	<u>4,400</u>	<u>2,961</u>	<u>0</u>	<u>2,961</u>	<u>32.7%</u>	<u>0</u>
Net Payments	<u>(1,439)</u>	<u>(4,400)</u>	<u>(2,961)</u>				
<u>135 Burial Ground</u>							
1350 Burial Ground Income	1,186	3,000	1,814			39.5%	
Burial Ground :- Receipts	<u>1,186</u>	<u>3,000</u>	<u>1,814</u>			<u>39.5%</u>	<u>0</u>

Detailed Receipts & Payments by Budget Heading 30/11/2021

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4360 Water	62	70	8		8	88.0%	
4370 Maintenance	0	100	100		100	0.0%	
Burial Ground :- Indirect Payments	62	170	108	0	108	36.3%	0
Net Receipts over Payments	1,125	2,830	1,705				
<u>140 Pavilion</u>							
4360 Water	405	200	(205)		(205)	202.4%	
4370 Maintenance	46	1,000	954		954	4.6%	
4400 Electricity	37	200	163		163	18.5%	
Pavilion :- Indirect Payments	488	1,400	912	0	912	34.9%	0
Net Payments	(488)	(1,400)	(912)				
<u>145 Rec Ground</u>							
1450 Pitch Fees	260	500	240			52.0%	
Rec Ground :- Receipts	260	500	240			52.0%	0
4370 Maintenance	309	500	191		191	61.9%	
4550 Play Equipment	9,200	3,000	(6,200)		(6,200)	306.7%	
Rec Ground :- Indirect Payments	9,509	3,500	(6,009)	0	(6,009)	271.7%	0
Net Receipts over Payments	(9,249)	(3,000)	6,249				
<u>155 Streetlighting</u>							
4370 Maintenance	0	100	100		100	0.0%	
Streetlighting :- Indirect Payments	0	100	100	0	100	0.0%	0
Net Payments	0	(100)	(100)				
<u>160 Projects</u>							
4600 Maypole	485	0	(485)		(485)	0.0%	485
4610 Parish Improvements	383	0	(383)		(383)	0.0%	383
4620 Rec Ground	3,439	1,540	(1,899)		(1,899)	223.3%	3,439
4640 Unallocated	115	0	(115)		(115)	0.0%	115
Projects :- Indirect Payments	4,421	1,540	(2,881)	0	(2,881)	287.1%	4,421
Net Payments	(4,421)	(1,540)	2,881				
6000 plus Transfer from EMR	4,421						
Movement to/(from) Gen Reserve	0						

Detailed Receipts & Payments by Budget Heading 30/11/2021

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Receipts	24,461	3,500	(20,961)			698.9%	
Payments	27,275	25,014	(2,261)	0	(2,261)	109.0%	
Net Receipts over Payments	<u>(2,814)</u>	<u>(21,514)</u>	<u>(18,700)</u>				
plus Transfer from EMR	4,421						
Movement to/(from) Gen Reserve	<u>1,607</u>						

1 December 2021

MALDON DISTRICT COUNCIL

Princes Road
Maldon
Essex CM9 5DL

www.maldon.gov.uk



Clerk to Tolleshunt Darcy Parish Council
4 Valkyrie Close
Tollesbury
Essex
CM9 8SL

Enquiries to: Devan Hearnah
Email: dc.planning@maldon.gov.uk

Dear Sir/Madam

Application No: 21/00912/FUL PP-10163466
Proposal: Conversion of existing farm building to a unit of holiday accommodation.
Location: The Wycke Pages Lane Tolleshunt D'arcy Essex

Further to our recent correspondence on the above application I can inform you that the applicant has decided to withdraw the application. The application will therefore no longer be considered by the Council and the application file has been closed.

Should the applicant decide to submit a further application it would be publicised in the normal way and consultations will be undertaken on the new application.

Yours faithfully



Matt Leigh
Lead Specialist Place



Town and Country Planning Act 1990
Weekly List Of Decisions
Week Ending 03 December 2021



TCA/MAL/21/01129 **Tolleshunt D'Arcy**
T1 Spruce - Fell
6 North Street Tolleshunt D'arcy Essex CM9 8TF
(UPRN - 100090562925)
Mr Martin Oyster

ALLOWED TO PROCEED

Officer: Annie Keen
Dated: 30/11/2021

Town and Country Planning Act 1990
Weekly List Of Decisions
Week Ending 03 December 2021



FUL/MAL/21/00998 Tolleshunt D'Arcy

Construction of a two storey extension to an existing garage and conversion to annexe, removal of existing staircase and associated works Elder House 7 North Street Tolleshunt D'arcy Essex (UPRN - 100091455240)
Mr. Gordon Woollaston

REFUSE for the following reasons: -

- 1 The application fails to demonstrate that the proposal would fall within the annexe criteria as detailed within the Specialist Housing Needs SPD. The proposal would not amount to residential annex accommodation ancillary to the main dwelling house due to its siting, separate means of access and as the proposed accommodation would facilitate a full suite of activities for day to day living and the level of facilities would allow for a totally independent form of development from the main dwelling.

As a result of this de facto change of use, the application would increase the amount of domestic paraphernalia on the site, encroaching into a currently undeveloped area, resulting in a harmful impact on the character of the area and a spread and an intensification of the domestic use at the site into the surrounding area, to the detriment of the character and appearance of the area. Furthermore, the proposed extension would result in a building which would be disproportionately large compared to the subject dwellinghouse and would not reflect the pattern of development in the area, to the detriment of the area's character and appearance. Therefore, the development is contrary to policies D1, S8 and H4 of Maldon District Local Development Plan and guidance contained within the National Planning Policy Framework.

- 2 The proposed development would result in insufficient, usable provision of on-site car parking, which is likely to result in on-street parking in the vicinity of the site to the detriment of pedestrian and highway safety and the free flow of traffic within the area, contrary to policies D1 and T2 of the Maldon District Local Development Plan and the guidance contained within the National Planning Policy Framework.

POSITIVE AND PROACTIVE STATEMENT

Town and Country Planning (Development Management Procedure) (England) Order 2015 - Positive and Proactive Statement:

The Local Planning Authority has acted positively and proactively in determining this application by identifying matters of concern with the proposal and determining the application within a timely manner, clearly setting out the reason(s) for refusal,

allowing the Applicant/Agent the opportunity to consider the harm caused and whether or not it can be remedied by a revision to the proposal. The Local Planning Authority is willing to liaise with the Applicant/Agent to discuss the best course of action and is also willing to provide pre-application advice in respect of any future application for a revised development.

Officer: Jade Elles

Dated: 02/12/2021



Town and Country Planning Act 1990
Weekly List Of Decisions
Week Ending 10 December 2021

FUL/MAL/21/00754 Tolleshunt D'Arcy

Proposed carport and annex, new access and alterations to driveway
 Greengates Tudwick Road Tiptree Essex
 (UPRN - 200000915500)
 Kevin O Sullivan

REFUSE for the following reasons: -

1. The application fails to demonstrate that the proposal would fall within the annexe criteria as detailed within the Specialist Housing Needs SPD. The proposal would not amount to residential annex accommodation ancillary to the main dwelling house due to a lack of evidence of a functional link between the development and the main dwelling and the siting, scale, bulk and mass and as the proposed accommodation which would facilitate a full suite of activities for day to day living and the level of facilities would allow for a totally independent form of development from the main dwelling. Therefore, the development is contrary to policy H4 of Maldon District Local Development Plan and guidance contained within the National Planning Policy Framework.
2. The proposed outbuilding as a result of its design, siting, scale and bulk would not be a subservient addition and would fail to assimilate into the site without resulting in demonstrable harm on the character and appearance of the site and the intrinsic character and beauty of the countryside. This is further exacerbated by the loss of landscaping and lack of additional landscaping proposed. Furthermore, the development would increase the amount of domestic paraphernalia on the site, encroaching into a currently undeveloped area, resulting in a harmful impact on the rural character of the area and a spread and an intensification of the domestic use at the site into the surrounding area, to the detriment of the intrinsic beauty of the countryside. Therefore, the development is contrary to policies S1, D1, S8 and H4 of Maldon District Local Development Plan and guidance contained within the National Planning Policy Framework.

POSITIVE AND PROACTIVE STATEMENT

Town and Country Planning (Development Management Procedure) (England) Order 2015 - Positive and Proactive Statement:

The Local Planning Authority has acted positively and proactively in determining this application by identifying matters of concern with the proposal and determining the application within a timely manner, clearly setting out the reason(s) for refusal, allowing the Applicant/Agent the opportunity to consider the harm caused and whether or not it can be remedied by a revision to the proposal. The Local Planning Authority is willing to liaise with the

Applicant/Agent to discuss the best course of action and is also willing to provide pre-application advice in respect of any future application for a revised development.

Officer: Devan Hearnah

Dated: 09/12/2021

Town and Country Planning Act 1990
Weekly List Of Decisions
Week Ending 03 December 2021



HOUSE/MAL/21/01018 Tolleshunt D'Arcy

Single storey rear extensions. Alterations to roof. Changes to fenestration and new decking.

High Clere Tudwick Road Tiptree Essex
(UPRN - 200000915501)

Mrs L Towers

APPROVE subject to the following conditions: -

1 **CONDITION**

The development hereby permitted shall be begun before the expiration of three years from the date of this permission.

REASON

To comply with Section 91(1) The Town & Country Planning Act 1990 (as amended).

2 **CONDITION**

The development hereby permitted shall be carried out in accordance with the following approved plans and documents: 3439.01A, 3439.04A and 3439.05A

REASON

To ensure that the development is carried out in accordance with the details as approved.

3 **CONDITION**

The materials used in the construction of the development hereby approved shall be as set out within the application form/plans hereby approved.

REASON

In the interest of the character and appearance of the area in accordance with policies D1 and H4 of the approved Local Development Plan and guidance contained within the National Planning Policy Framework.

4 **CONDITION**

The annex shall not be occupied at any time other than for purposes ancillary to the residential use of the dwelling known as High Clere, Tudwick Road.

REASON

To ensure that the development is carried out in accordance with the details as approved.

POSITIVE AND PROACTIVE STATEMENT

Town and Country Planning (Development Management Procedure) (England) Order 2015 - Positive and Proactive Statement:

The Local Planning Authority has acted positively and proactively in determining this application by assessing the proposal against all material considerations, including planning policies and any representations that may have been received and subsequently determining to grant planning permission in accordance with the presumption in favour of sustainable development, as set out within the National Planning Policy Framework.

Officer: Sophie Mardon

Dated: 26/11/2021

Parish/Town Council	Month	Total Number of Hours
Tolleshunt D'Arcy	Nov-21	2
Number of Tru Cam Patrols	Hours Spent on Tru Cam	Number of Offenders
4	2	18

Officer	Parish	Date	Start	Finish	Total	Speed Enforcement Patrol (TRUCAM)	Drivers caught speeding	Comments/Any other duties
AR	Tolleshunt D'Arcy	04/11/2021	14:45	15:15	00:30	M018 X 10	10	
JB	Tolleshunt D'Arcy	09/11/2021	11:35	12:05	00:30	M020 x2	2	
JB	Tolleshunt D'Arcy	16/11/2021	09:45	10:15	00:30	M018 x4	4	
JB	Tolleshunt D'Arcy	23/11/2021	10:20	10:50	00:30	M018 x2	2	
					2:00:00		18	