

Present: Cllrs Brown, Henderson, Munson, Scott

In the Chair: Cllr Smith – Chairman

Clerk: Michelle Curtis

Also Present: 1 Member of the Public

1. Welcome

The Chairman welcomed everyone to the meeting.

Councillors took a moment to remember Ex-Councillor Lynda Young and serving Councillor Barry Dorman, who recently passed away. Both made a considerable contribution to the Parish Council and would be missed. Our thoughts are with both families.

2. Apologies for Absence

There were apologies for absence from Cllr Barwick.

3. Declarations of Interest

The Chairman disclosed interests as follows:

- Personal interest in respect of agenda item 8, planning application FUL/MAL/21/01278, as his family rents a stable from the applicant.

4. County Councillor and District Councillors

There were no County or District Councillors present.

5. Public Forum

There were no comments from the member of the public.

Councillors agreed to move to agenda item 8.

**8. Planning
Planning Applications and Decisions**

- **Planning Applications:**

Application No: FUL/MAL/21/01278/FUL PP-10406869

Proposal: Conversion of Outbuilding to Form Annex Incidental to Main House

Location: Heath Farm Barn Grove Farm Road Tiptree

Following the declaration disclosed, the Chairman did not vote on this application.

Resolved: Unanimously agreed to recommend this planning application's approval, providing adequate parking, and the annexe is ancillary to the main house.

Resolved: to ratify the decision for the following Planning Application:
Application No: HOUSE/MAL/21/01196 & LBC/MAL/21/01197 PP-10345922
Proposal: Single storey rear extension. Addition of rooflights and changes to fenestration. Internal alterations and erection of outbuilding.
Location: Darcy Cottage 3 South Street Tolleshunt D'Arcy
Resolved: to recommend approval of this planning application. Unanimously agreed.

– **Planning Applications Withdrawn**

Application No: FUL/MAL/21/00912 PP-10163466
Proposal: Conversion of existing farm building to a unit of holiday accommodation.
Location: The Wycke Pages Lane Tolleshunt D'Arcy

– **Planning Appeals:** None received

– **Planning Decisions:**

TCA/MAL/21/01129 - 6 North Street – Approved

FUL/MAL/21/00998 - Elder House 7 North Street – Refused

FUL/MAL/21/00754 - Greengates Tudwick Road – Refused

HOUSE/MAL/21/01018 - High Clere Tudwick Road – Approved

VAR/MAL/21/01135 - Wellside Nurseries Tudwick Road - Approved

– **Planning Appeal Decisions:**

Appeal Ref: APP/X1545/D/21/3280502
Location: 25 Chapel Road, Tolleshunt D'Arcy, CM9 8TL
Appeal: Granted

– **Tree Preservation Order:**

Tree Preservation Order No: 02/21
Location: The Studio, D'Arcy House, 1 South Street, Tolleshunt D'Arcy

6. Minutes

Minutes 30th November 2022

Resolved: The Minutes of the Parish Council Meeting held on 30th November 2022 be approved as a true and accurate record of the meeting. Unanimously agreed.

The Chairman signed the Minutes.

7. Finance

7.1 Monthly Financial Report

The Financial Reports were presented to the Council.
Councillors received the monthly Financial Reports as of 30th October and 31st December 2021.
Balances as at 31st December 2021:

Bank Reconciliation – a Closing balance of £36,523.21
Expenditure to date – Budget £25,014 – Actual £28,665
Income to date (including Precept (£21,515) £25,015 – Actual £25,111
Earmarked Funds – Closing Balance - £4,942.43 – Net Transfers -£3,777.15

The Chairman signed the Reports.

7.2 Payments – 4th January 2022

Resolved: to ratify the payment schedule dated 4th January 2022.
Unanimously agreed.

7.3 Payments

Items for payment totalling £1,685.28 were presented for approval.
Resolved: To approve payments. Unanimously agreed.

9. Training

No training was requested.

10. Area Outside the Noticeboard

The Clerk reported that she had contacted the Proprietors of Station Way regarding the bench they had previously donated near the noticeboard and was waiting for them to call her back.

Action: to be deferred to the next meeting.

11. Noticeboard Relocation

The Chairman reported the Parish Council had previously agreed to relocate the noticeboard in Tudwick Road near the postbox. The Parish Council applied to Essex County Council (ECC), which was approved, providing the installation met the criteria of ECC; to install the noticeboard on a concrete base and provide a footpath from the roadside. The noticeboard would need to sit back towards the hedge on the proposed grassed area.

After further consideration, the Parish Council did not feel that a footpath from the roadside was suitable for the countryside and did not feel it would be a good use of public funds. Unanimously agreed not to proceed with the relocation of the noticeboard.

12. Defibrillator

Resolved: Unanimously agreed to purchase the following from The Defibshop.co.uk for the defibrillator in the telephone kiosk:

Set of paediatric pads - £52.50 plus VAT
Battery - £214 plus VAT

13. Maldon District Council – Local Development Plan

Maldon District Council Consultation Local Development Plan - is running from 17th January – 14th March 2022.

Action: Chairman to prepare a response to the consultation. The proposed response would be circulated to Councillors for comments before submission to Maldon District Council.

14. Police/Community Protection Officers (CPOs)

14.1 Police Report

The Police Reports were received and noted.

14.2 Community Protection Officers (CPOs)

14.2.1 Patrol Reports

The CPO Reports for November and December were received and noted.

During the CPOs Patrols in November, there were 18 speeding offences. In December, there were 9 speeding offences.

14.2.2 TruCam Patrols

Notification had been received from Maldon District Council to advise that they have received instruction from the Head of Roads Policing to suspend the TRUCAM patrols.

The Chief Constable is currently reviewing the use of TRUCAM by non-warranted officers. Whilst he reviews a paper on the subject, he has asked that non-warranted officers stop all TRUCAM activity.

15. Administration

Vacancy – The Clerk reported that there was now a vacant seat on the Parish Council following the passing of the late Barry Dorman.

Action: Clerk to notify Maldon District Council of the Casual Vacancy.

Enforcement – The Clerk reported following the last meeting, she had emailed a copy of the anonymous letter to the Maldon District Council Planning Department regarding the alleged unauthorised building. The Enforcement Team at Maldon District Council has taken up this to investigate further.

16. Representative Reports

16.1 Burial Ground

16.1.1 Update from Cllr Brown

Cllr Brown stated that there were no issues to report.

16.1.2 Burial Ground Gate

The Clerk advised that she had contacted several companies to obtain quotations for replacement gates to the Burial Ground.

Resolved: due to the lack of response to receiving quotations, Councillors agreed to proceed with the quote from Fourways for £1,988 to provide and install new hardwood gates at the Burial Ground. Unanimously agreed.

16.2 Recreation Ground

16.2.1 Update on the Recreation Ground

It was agreed all Councillors would monitor the Recreation Ground until a new Councillor was appointed to take on the responsibility.

16.2.2 Flooring

The Chairman reported that at the Parish Council meeting on 26th October 2021, Councillors agreed to £600 to replace the flooring in the changing room area of Pavilion. Since agreeing to the expenditure, it has been difficult to contact the supplier, and the new flooring was never installed.

BeeFit-CM9 has therefore had to obtain new quotations for flooring. They had been in touch with various suppliers but has only managed to get quotes from Borough Flooring and Home.

Borough Flooring and Home have provided two quotations for two different flooring types:

Quotation 1 – no. 3252 - £917.35 + VAT – Total £1100.82
Quotation 2 – no. 3276 - £1614.13 + VAT – Total £1936.96

BeeFit-CM9 is aware that the Parish Council initially agreed to the expenditure of £600, and if the Parish Council were to proceed, he would be happy to increase his rent by £50 per month to contribute to the shortfall.

Resolved: to proceed with quotation no. 3252 for £917.35 plus VAT. The Parish Council would ask that BeeFit-CM9 increase the rent by £50 per month for six months. Unanimously agreed.

16.2.3 **Bench**

To be deferred to the next meeting.

16.3 **Highway/Footpaths**

16.3.1 **Update from Cllr Henderson**

It was reported that following the recent closure of Factory Hill in Tiptree, other routes were used by residents, Beckingham Road, Witham Road, Loamy Hill Road, Tudwick Road and Grove Road. Due to the volume of traffic and the size of the vehicles using these roads, there has been significant damages to potholes, verges, ditches and road signage.

Action: Clerk to bring to the attention of County Councillor Durham and request that Highways inspect these roads as the online reporting tool is not suitable for the number of issues.

The Clerk advised she had received an email from a resident expressing concern that the chevron signs indicating a bend were missing on the junction of Colchester Road. There has been an increase in accidents in this area. The Clerk had reported this concern to Cllr Durham, who has raised the issue with Highways.

17. **Community Concerns – Information Exchange/Next Agenda Items**

Annual Assembly – Clerk to check availability of the Village Hall.

Newsletter – Editor to prepare 3rd edition of the Parish Council Newsletter

Queens Jubilee Celebrations – Cllr Scott to look into further

Items for next Agenda:

- Road Safety – Cllr Munson

18. **Date of the Next Meeting**

The next meeting of the Parish Council will be held on:

Tuesday 22nd February 2022 – Full Council Meeting – 7.30 pm

The Chairman closed the meeting at 8.28 pm.

Signed.....

Date:.....