

Present: Cllrs Barwick, Ewing, Henderson, Munson, Scott

In the Chair: Cllr Smith – Chairman

Clerk: Michelle Curtis

Also Present: Steve and Denise– Parish Working Group

1. Welcome

The Chairman welcomed everyone to the meeting.

2. Apologies for Absence

There were apologies for absence from Cllr Brown.

3. Declarations of Interest

There were no declarations of interest disclosed.

4. County Councillor and District Councillors

There were no County or District Councillors present.

5. Public Forum

Denise, Parish Working Group (PWG), reported:

- Comments have been received from residents that the repairs carried out on the road outside The Queens Head were not to a good standard, particularly as this area is in the conservation area.
- There are various areas with overgrown vegetation which is making certain pavements difficult to walk past.
Action: Clerk to write to the residents/landowners to request that they cut back any overgrown vegetation.
- There are various road signs which are covered by overgrown vegetation.
Action: PWG to report to Essex County Council via the online reporting tool.
- Any support from the Parish Council in raising the profile of the PWG would be appreciated.
Action: to be included in the next Parish Council newsletter.
Action: Clerk to promote PWG via the Parish Council social media and website.

Steve spoke on behalf of the Parish Working Group (PWG). Steve reported:

- Installation of gates to the village. Steve advised he had spoken with County Councillor Durham who advised that an application to the Local Highways Panel would need to be submitted for white gates. These cannot be purchased and installed by the Parish Council.
Action: Clerk to apply to the Local Highways Panel for gates at the entrances to the village.
- Road Narrowing Signs – It has been suggested that two new signs are installed (one as you enter the village and one as you leave the village) warning drivers of the road narrowing in Station Road.
Action: Clerk to apply to the Local Highways Panel for new road narrowing signage.
- Portable Transportable Speed Indicator Devices (SIDs) are not available but it is possible to move the mechanism from pole to pole. This would cost approximately £2,800.

- **Action:** Steve to investigate further with regards to positioning/permissions required for a portable SID.

6. Minutes

Minutes 28th June 2022

Resolved: The Minutes of the Parish Council Meeting held on 28th June 2022 be approved as a true and accurate record of the meeting. Unanimously agreed.

The Chairman signed the Minutes.

7. Finance

7.1 Monthly Financial Report

Councillors received the monthly Financial Reports as of 30th June 2022.

Bank Reconciliation – a Closing balance of £47,866.00

Expenditure to date – Budget £30,079 – Actual £5,590

Income to date (including Precept (£21,514) £29,764 – Actual £23,297

Earmarked Funds – Closing Balance - £7,532.43 – Net Transfers £5,180.00

The Chairman signed the Reports.

7.2 Payments

Items for payment totalling £1,888.97 were presented for approval.

Resolved: To approve payments. Unanimously agreed.

8. Planning

8.1 Planning Applications

To consider Planning Applications received from Maldon District Council – None received

8.2 Planning Decisions:

FUL/MAL/22/00090 - Outbuilding Manor House 20 Kelvedon Road – Refused

WTPO/MAL/22/00498 - 41A & 39 D'arcy Way – Refused

TCA/MAL/22/00632 - The Old Bakery 11 North Street - Approved

8.3 Appeals

To receive notification of Planning Appeals from Maldon District Council – None received

8.4 Planning Appeal Decisions

To note decisions made by the Planning Inspectorate – None received

8.5 Tree Preservation Orders (TPO)

To note TPOs made by Maldon District Council – None received.

9. Training

The Clerk reported that she would be attending the free 20's Plenty Webinar being held on 27th July.

Cllrs Barwick and Scott also agreed to attend the 20' s Plenty Webinar.

10. Code of Conduct

10.1 A copy of the PowerPoint presentation from Maldon District Council for the new Code of Conduct was received and noted.

10.2 **Resolved:** Unanimously agreed to adopt the new Code of Conduct with amendment as recommended by Maldon District Council

11. Recreation Ground

11.1 Play Equipment – Funding Application

Cllr Barwick reported that she had consulted the children at St Nicholas Primary School and the most popular piece of play equipment the children would like is a rotating spring seesaw.

Resolved: to proceed with applying for funding for a new rotating spring seesaw and safety surfacing.

Resolved: to provide match funding towards the project.

Action: Clerk to work with Cllr Barwick in preparing the application to the Essex County Council Community Initiatives Fund.

The school were pleased that the Parish Council had engaged with them and the children had suggested some additional projects which the Parish Council may consider in the future e.g an obstacle course.

11.2 Roundabout

Resolved: Unanimously agreed to ratify the decision for expenditure for repairs and repainting of the roundabout by Wickham Engineering for approx. £2,500.

Cllr Ewing reported that he had been contacted by several residents who had expressed concern regarding the remaining part of the roundabout which had not been removed.

Action: To erect heras fencing around the area as soon as possible.

Action: Cllr Munson to speak to the contractor Wickham Engineering to find out when we can expect the repairs/maintenance of the roundabout to be completed.

11.3 Works/Maintenance

To be deferred to the next meeting.

12. Police/Community Protection Officers (CPOs)

12.1 Police Report

The Police Reports were received and noted.

12.2 Community Protection Officers (CPOs) Patrol Reports

The CPO Report for June 2022 was received and noted.

During the CPOs Patrols in June, there were 25 speeding offences.

The Clerk advised with regards to TruCam patrols in Kelvedon Road, the CPOs have been in discussion with a landowner who had permitted the CPOs to use their land to operate the equipment. The CPOs have submitted a request to Essex Police for a site in Kelvedon Road in the 40mph zone.

13. Administration

Essex and Suffolk Water – An email had been received from Essex and Suffolk Water who advised that they have a new investment program happening across Essex. Their project manager and contractors would like to attend a parish council meeting in the coming weeks or perhaps join you virtually using Zoom to talk about our current plans and proposals in the area.

Action: Clerk to invite a representative to the next meeting.

14. Representative Reports

14.1 Burial Ground

14.1.1 Update from Cllr Henderson

Cllr Henderson reported:

- The new gates had been installed at the Burial Ground.

14.2 Recreation Ground/Pavilion

14.2.1 Update from Cllr Brown

Cllr Brown was not present at the meeting.

The Chairman reported that BeeFit-CM9 had been in contact and would like a further discussion with the Parish Council with regards to the possibility of expanding his fitness business in the Pavilion and having a container and a covered area between the container and the Pavilion building. Councillors would consider this when further information had been provided by BeeFit-CM9.

14.3 Public Rights of Way

14.3.1 Update from Cllr Henderson

No new information to report.

14.4 Road Safety/Highways

14.4.1 Update from Cllr Munson

No new information to report.

15. Community Concerns – Information Exchange/Next Agenda Items

There was no information reported.

16. Date of the Next Meeting

It was agreed to consider cancelling the August meeting in 2 weeks' time if considered appropriate

The next meeting of the Parish Council will be held on:

Tuesday 30th August 2022 – Full Council Meeting at 7.30 pm but if cancelled will be **Tuesday 27th September 2022** – Full Council Meeting – 7.30 pm

The Chairman closed the meeting at 8.50 pm.

Signed.....

Date:.....