

TOLLESHUNT D'ARCY PARISH COUNCIL

www.tolleshuntdarcypc.org

Chairman: John Smith - 07505 008891

Clerk: Michelle Curtis, PO Box 13205, Maldon, Essex CM9 9FU

Tel: 07483 325853 email: clerk@tolleshuntdarcypc.org



Notice is hereby given that the meeting of **TOLLESHUNT D'ARCY PARISH COUNCIL** will be held on **Tuesday 30th May 2022**, in the **Village Hall, Tollesbury Road**, commencing at **7.30 pm**, to which members of the Council are summoned for the transaction of the under-mentioned business.

M. Curtis

Michelle Curtis – Clerk to the Council

23rd May 2023

Councillors: J Smith (Chairman), L Barwick (Vice-Chairman), M Henderson, G Munson

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THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted however the privacy of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.

AGENDA

- 1. Chairman's welcome**
- 2. Apologies for Absence**
To receive apologies for absence.
- 3. Declaration of Interest**
Members are reminded that they are required to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests which they know they might have in items of business on the agenda. They are reminded that they will need to repeat their declarations at the appropriate point in the meeting and leave the room if required under the Code of Conduct. Unforeseen interests must be declared similarly at the appropriate time.
- 4. Co-Option**
To consider application forms and co-opt up to three Councillors
- 5. County and District Councillors**
 - 5.1** To receive a report from County Councillor Durham
 - 5.2** To receive information from District Councillors

6. Public Forum

The Chairman will invite questions and observations from members of the public. A maximum time of **15** minutes will be allowed.

7. Minutes

To receive and approve the Minutes of the Meeting held on 17th May 2023.

8. Finance

8.1 To receive and approve Monthly Financial Report as at 30th April 2023

8.2 To receive and approve Payments

9. Internal Audit

9.1 To receive the report and recommendations from the Internal Auditor

9.2 To carry out a review of the Effectiveness of Internal Audit

10. Representatives/Committees

Election of Lead representatives for the forthcoming year:

a) Lead Member for Highways, Public Rights of Way and Road Safety

b) Lead Member for Planning Matters and Trees

c) Lead Member for Recreation Ground

d) Lead Member for Burial Ground

e) Lead Member for Local Council Award Scheme

f) Personnel Committee members

g) Defibrillators

11. Bank Signatories

To seek confirmation of signatories for the Unity Trust Account.

12. Planning Applications and Decisions

12.1 Planning Applications

Applications are circulated to all Councillors with the agenda, for study ahead of the meeting. Planning documents are also available for everyone to view on the Maldon District Council website (www.maldon.gov.uk).

To consider Planning Applications received from Maldon District Council, including the following:

Application No: HOUSE/MAL/23/00413 PP-12092659

Proposal: Erection of single-storey rear extension

Location: St Olaf Tudwick Road Tiptree

Application No: HOUSE/MAL/23/00467 PP-12137443

Proposal: Erection of a part single-storey, part two-storey rear extension.

Location: The Vinery 3 Kelvedon Road Tolleshunt D'arcy

12.2 Planning Decisions: To note decisions made by Maldon District Council

12.3 Appeals

To receive notification of Planning Appeals from Maldon District Council.

12.4 Planning Appeal Decisions

To note decisions made by the Planning Inspectorate.

12.5 Tree Preservation Orders (TPO)

To note TPO's made by Maldon District Council

13. Training

To consider any training requests from the Clerk or Councillors

14. Parish Annual Assembly

To review comments raised at the Parish Annual Assembly held on 17th May 2023.

15. Commemorative Plaque

To receive a letter from Jennifer Tolhurst, HM Lord-Lieutenant of Essex, regarding plaques available to purchase to commemorate King Charles III

16. Police/Community Protection Officers (CPO)

16.1 Police Reports

To receive Police Reports (confidential)

16.2 Community Protection Officers (CPOs)

16.2.1 To receive the CPO report for April

16.2.2 To receive information on TruCam captures from April 2022 – March 2023

17. Administration

To receive information from the Clerk – update on current and ongoing matters.

18. Representative Reports

18.1 Burial Ground

18.1.1 To receive a verbal update on the Burial Ground

18.2 Recreation Ground/Pavilion

18.2.1 To receive a verbal update on the Recreation Ground/Pavilion

18.2.2 To consider a quotation for repair works to the flooring in the Pavilion

18.3 Public Rights of Way

18.3.1 To receive a verbal update on Public Rights of Way

18.4 Road Safety/Highway

18.4.1 To receive a verbal update on Road Safety/Highway

19. Community Concerns

To receive information only or note future agenda items

20. Date of the Next Meeting

Next meeting to be held on:

Wednesday 28th June 2023 – Full Council Meeting – 7.30 pm- Village Hall

County Councillor Report. May 2023

The last couple of months have been largely taken up by the budget making process at Essex County Council and more recently with the local elections for Maldon District Council and parishes. Both main authorities are yet to hold the statutory annual meetings which will outline the business priorities for Essex and convene a brand new authority in Maldon.

Last year I had the pleasure to award a number of grants to organisations both within and outside my division. ECC members had a lower amount of locality grant to distribute, but the three Maldon county members were allowed to pool an additional sum that had to be spent on projects that helped those in greatest need which was called the levelling up fund. The £5,000 that I had for my own locality fund was allocated to a number of projects across my division and the pooled levelling up fund supported the purchase of computers for a number of primary schools which will enable them to hold extracurricular breakfast, lunch and after school clubs. We also purchased a variety of learning games and toys that will be used in similar school camps for the younger children. A grant was also given to purchase some musical instruments for an organisation that provides support for children with special educational needs.

For this new year, each ECC member will be given £5,000 locality fund to spend on initiatives and projects in their division, but we are not encouraged to offer grants to precepting bodies such as parish councils as these have their own means of raising finance for public projects. In addition there will be new Local Community Fund. This will replace the levelling up fund and the Youth Strategy Groups. The fund for each district will be £4,000 for each county councillor representing the relevant area. Therefore Maldon will have a total of £12,000 which will be spent on either levelling up, tackling climate change or youth services. When we have the full guidance, the application process will follow.

The winter of 2022/23 was not kind to the roads across Essex. Although we didn't experience prolonged periods of snow, it was wetter than usual and we saw some unusually low temperatures for an extended period of time. Rain and freezing weather is the enemy of highways and inevitably the result we are seeing is an unusually large number of potholes and road defects. Some of these have been exacerbated due to subsidence resulting from the long dry period last summer. This situation is not only restricted to the 5,000 miles of Essex roads but is mirrored right across the country. The post bag for almost every local councillor in England will feature a large number of complaints about potholes as these are visual defects that impact all road users. This problem is recognised by Essex County Council and indeed national government and there has been a significant injection of additional funding to speed up road repairs. Essex County Council allocated an additional £14.5 million to its highway maintenance commitment from other budgets as well as grants from central government to ensure that the worse conditions can be dealt with as soon as possible. Due to the ageing network and heavy vehicle usage we will always experience the problem of potholes, even with an unlimited budget it would be impossible to solve every issue.

County councillors receive numerous requests to get individual defects repaired and in many cases these have not been previously logged onto the highways 'Report it' website. The highways website is easy to use and photographs of defects can be uploaded which help the engineers assess the seriousness of each report. Accurate locations can be provided via the What3Words app, but it is important to ensure that the references are correct to the letter.

On more than one occasion last year, the highways engineers were given a W3W location that turned out to be in China! It is much easier for county councillors to chase up previously reported cases if we can be given the reference number associated with the defect.

In most cases a make safe repair will be done quickly which will be followed by a final repair. Make safe repairs can be recognised easily as these will appear as new tarmac in the shape of the original defect. The final repairs will have straight cut edges as a deeper hole needs to be excavated to provide a longer lasting result. We have requested highways to mark the temporary repairs with coloured paint so that these can be distinguished between the make safe and final repair.

In the last two years, all Essex County Council members were involved in a priority pothole scheme which enabled us to identify and nominate a number of the most serious defects which would receive more urgent attention. This allocation was divided into 2 tranches and parish councils provided a list of those issues that they deemed to be most serious. This scheme will also be rolled out in the current year and it will now include an additional budget for footway defects. We will shortly be given details of how this scheme will work which I will circulate in due course.

Another responsibility of county councillors is to sit on a Local Highways Panel which aims to devolve certain capital projects to each district. It is widely accepted that in the past the system has been cumbersome, slow and expensive. The role and function of LHP's was the subject of a scrutiny investigation last year and as a result the way that the panels are constituted and operate will change this year. In addition, due to the importance of highway maintenance, some of the previous LHP budget has been taken to alleviate current issues across the network. Each panel now has a much smaller budget and the result will unfortunately be that fewer projects can be funded than in previous years. Many LHP applications involve vehicle speed mitigation, such as new or amended speed limits, signage, gateway features or physical measures to reduce speeding. Inevitably these can also be some of the most complicated to deliver as we are bound by national legislation and the county speed management strategy. The application of new speed limits has legal implications and in some cases it is not possible to deliver what has been requested. All speed related measures are reliant on the results of vehicle surveys. These are commissioned for every such application and in order to progress a new or amended legal limit, the mean average speed of traffic has to fall within set parameters, these set by legislation. The speed surveys record traffic movements over a seven day, 24 hour period and give speeds of travel and vehicle types which are determined from the wheelbase of each activation. Unfortunately, a very high percentage of surveys show what is classed as 'reasonable or good compliance' with the current speed limit and if this is the case, we are unable to make the requested change. Inevitably the surveys will always show vehicles travelling at excessive speed, often at night time when the road is quiet, but we are obliged to apply the mean average vehicle speed recorded over the survey period.

The panel often receives requests for new 20 mile per hour speed limits, however the criteria for the application of these is also dictated by national policy. This is currently under review and it is expected to be changed in the near future. Speed surveys are quite an expensive task and each district now has only £5,000 to spend on surveys each year. ATC surveys (All traffic count) are charged at £237 each and surveys on PR2 roads cost £842. Therefore we are limited in the number of surveys that can be funded by the LHP. Parish councils who wish to commission surveys can do so via a purchase order. These are charged at £369 & £973 respectively.

Each local highways panel is able to determine its composition and for the coming year the Maldon panel will consist of the three Essex County Council members plus one District Council member who will be nominated by the leader. Meetings take place four times per year and will be held at County Hall in Chelmsford. The panels are also able to decide on their priorities for the projects to be funded. The Maldon panel has always concentrated on safety as its main priority and this will be reviewed by the new panel members at its meeting in July. There will also be a new central panel consisting of the chairmen from each LHP across the county and chaired by Councillor Lee Scott, ECC Cabinet Member for Highways. All LHP meetings are private and are not streamed live.

I have made the conscious decision to delay this report until after the local elections as there was likely to be changes to district and parish council memberships. Reports are not routinely provided monthly as in many cases there is little material of interest to update. Members have enough reading material to cope with and full reports are only produced for significant issues. It would be ideal for me as the ECC member to visit every parish council, but I currently have 12 and almost half meet on the second Tuesday of each month! I am always available by phone or email should important issues need to be addressed. When time sensitive matters arise, such as the various funds, pothole and footway repair programs, I will send details as soon as they are available. In many cases I may forward ECC communications if they have relevance to district or parish members.

Finally, the devolution work for Essex is continuing and the leaders of the upper tier authorities have met with the government minister recently. At this stage we don't know to what level the devolution proposition will be, or when we are likely to see some changes. I am aware that we may have a more comprehensive roadmap by September this year. Clearly as soon as we have more information, this will be passed down to districts and parish councils. It is important to understand that neither MP's nor district councils are involved with the face to face negotiations with government. The main decisions will be taken by the leaders of the current upper tier authorities, being Essex County Council, Thurrock and Southend Unitary Councils. The principal objective is to ensure that as much money is obtained from central government as possible which can be used to improve the services and delivery to Essex residents.

May I congratulate all new district and parish councillors and those who have already been serving in their councils. I would also like to thank those members who either retired or were not elected on May 4th. County Councillors rely on co-operation with district and parish members as neither can work in isolation. We all have the responsibility to serve our residents, putting aside political differences and personal ambition. This can be difficult, particularly around elections, but I am certain that all elected members in my division are fully aware of their role and will do their best to serve the electorate.



Cllr. Mark FL Durham CC
Deputy Cabinet Member for Devolution, The Arts, Heritage and Culture.
Tel. 07850 967239
Email. Cllr.mark.durham@essex.gov.uk



Dear Councillor

I have recently been made aware of an initiative in another part of the country to commemorate The King's Coronation. It impressed me so much that I thought I would give it some wider publicity and let you know about it. The plaque is the result of a collaboration between HM Lord-Lieutenant of Shropshire, Anna Turner and the British Ironwork Centre, Oswestry. It involves the design and manufacture of a Coronation plaque and its distribution amongst at least 20 towns and organisations in Shropshire to commemorate the Coronation and to serve as a lasting legacy of this significant occasion. The plaque looks attractive, as you can see from the diagram below. After making some enquiries, I am informed that the plaque is made of 3D Deluxe stainless steel and measures 500mm in diameter and 3mm in thickness. Each plaque costs £199.00, including delivery, which is near enough cost price. Examples of the plaque can be seen below, as too are contact details for the British Ironwork Centre and its Chairman, Clive Knowles should you wish to follow up. I am told that this offer will remain open throughout 2023, so there is no immediate hurry to place an order before the Coronation, but the opportunity can be considered at leisure in the period after the Coronation. I am sending this information in case you might be interested.

For more information, please contact:

Clive Knowles

clivek@britishironworkcentre.co.uk

With very best wishes

Jennifer Tolhurst

**Jennifer Tolhurst,
HM Lord-Lieutenant of Essex**





Parish/Town Council	Month	Total Number of Hours
Tolleshunt D'Arcy	April	2
Number of Tru Cam Patrols	Hours Spent on Tru Cam	Number of Offenders
5	2	26

Officer	Parish	Date	Start	Finish	Total	Speed Enforcement Patrol (TRUCAM)	Drivers caught speeding	Comments/Any other duties
AR/DR	Tolleshunt D'Arcy	03/04/2023	14:20	14:50	00:30	M018	6	
AR/LF	Tolleshunt D'Arcy	11/04/2023	09:00	09:30	00:30	M018	5	
BC/LF	Tolleshunt D'Arcy	16/04/2023	13:25	13:55	00:30	M018	8	
AR/DR	Tolleshunt D'Arcy	18/04/2023	14:40	15:10	00:30	M018	6	
AR/BC	Tolleshunt D'Arcy	19/04/2023	14:10	14:40	00:30	M018	1	
					2:30:00		26	

Parish	Site Code	Month	CO	COURSE	PROSECUTE	GRAND TOTAL
TOLLESHUNT D'ARCY	M018	Apr-22		9		9
TOLLESHUNT D'ARCY	M018	May-22		20		20
TOLLESHUNT D'ARCY	M018	Jun-22		19		19
TOLLESHUNT D'ARCY	M018	Jul-22		9		9
TOLLESHUNT D'ARCY	M018	Aug-22	1	32		33
TOLLESHUNT D'ARCY	M018	Sep-22		4		4
TOLLESHUNT D'ARCY	T496	Nov-22		11		11
TOLLESHUNT D'ARCY	T496	Dec-22		3		3
TOLLESHUNT D'ARCY	T496	Jan-23		4		4
TOLLESHUNT D'ARCY	M018	Feb-23		12		12
TOLLESHUNT D'ARCY	M018	Mar-23		25		25
						149

CO Conditional Officer
Course Speed Awareness Course
Prosecute Court

2 New Road
 Tollesbury
 Maldon, CM9 8QG
 07712735914
 jamescorcoran89@gmail.com

J.L.C Carpentry & Building LTD

Quote

For:

Quote No: 3

Date: 25/04/2023

Description	Quantity	Rate	Amount
To supply materials and to take up existing floor and replace with new Investigate other areas	1	£1,700.00	£1,700.00*
Fit breathable membrane to stop moisture build up			
Fit new timbers to stop the flex in board and give extra support			
Paint bottom of new sheet with external weatherproof paint to give maximum protection			
Fit new piece of flooring using marine ply again to give maximum protection against the elements			

*Indicates non-taxable item

Subtotal £1,700.00

Total £1,700.00

Total	£1,700.00
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